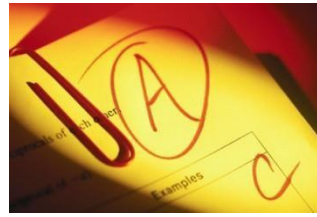


Borough of Manhattan Community College
College Discovery Program
Academic Progress Form



Student's Name: _____

EMPLID: _____

Faculty's Name: _____

Course & Sec #: _____

Fall _____ or Spring _____ Semester (Please indicate corresponding year of semester)

Message to faculty:

The student named above is enrolled in the College Discovery Program. In order to assist the student in monitoring his/her academic progress, please complete all applicable areas below. Please return the form to the student's counselor, Dr. Beryl Duncan-Wilson in room S-335M.

This student:

1. Is ___ passing the course/Is ___ failing the course
2. Is excessively absent: # of absences _____
3. Is excessively late: # of latenesses _____
4. Is having difficulty understanding important course concepts such as _____.
5. Is having difficulty with assignments

Faculty's Recommendation:

This student should:

1. ___ Continue with current progress
2. ___ Register for tutoring
3. ___ Use the ESL Resource Center
4. ___ Use the Writing Center
5. ___ Use the Math Lab
6. ___ Use the Reading and Study Skills Lab

Other recommendations or comments:

What grade best reflects the student's present academic performance? _____

___ Unable to determine grade at this time.

Instructor's Signature: _____

Date: _____

THANK YOU FOR YOUR TIME AND ASSISTANCE