# Quick Enrollment Steps via Schedule Builder

Please follow the steps in the table below to complete the updates.

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
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</thead>
</table>
| **1** | Log into CUNYfirst  [https://home.cunyfirst.cuny.edu](https://home.cunyfirst.cuny.edu).  
If you do not remember your password you can click the ‘New User’ link or ‘Forgot Password’ to reset your account. |
| **2** | Launch Schedule Builder  
*[Campus Community > Student Services Ctr (Student) > Launch Schedule Builder]* |
| **3** | Click Enrollment Term  
**2021 Spring**  
⚠️ Student has a hold that will prevent adding classes for this term. Please contact the Academic Advisement & Transfer Center (room S108) at aatc@bmcc.cuny.edu to speak to an advisor.  
Enrollment Appointments:  
- Winter Session    Oct 5, 2020 2:30am to Jan 6, 2021 11:59pm  
- Regular Academic Session    Oct 5, 2020 2:30am to Feb 18, 2021 11:59pm  
Open Enrollment Dates:  
- Winter Session    Jan 7, 2021  
- Regular Academic Session    Feb 19, 2021  
- Pre-College Programs Session    Feb 19, 2021 |
Enter in Class Nbr or Search for Classes

You can enter all courses to get full schedule shown

Once Schedule Confirmed Click Get Schedule and Do Actions

This is in the bottom right.

Then click Do Actions at the bottom of the page: