### Quick Enrollment Steps via Schedule Builder

Please follow the steps in the table below to complete the updates.

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
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</thead>
</table>
| 1    | **Log into CUNYfirst**  [https://home.cunyfirst.cuny.edu](https://home.cunyfirst.cuny.edu).  
If you do not remember your password you can click the ‘New User’ link or ‘Forgot Password’ to reset your account. |
| 2    | **Launch Schedule Builder**  
*Campus Community > Student Services Ctr (Student) > Launch Schedule Builder* |
| 3    | **Click Enrollment Term**  
![2021 Spring](image)  
|  
| ![Student has a hold that will prevent adding classes for this term. Please contact the Academic Advisement & Transfer Center (room S108) at aatc@bmcc.cuny.edu to speak to an advisor.](image)  
Enrollment Appointments:  
- Winter Session Oct 5, 2020 2:30am to Jan 6, 2021 11:59pm  
- Regular Academic Session Oct 5, 2020 2:30am to Feb 18, 2021 11:59pm  
Open Enrollment Dates:  
- Winter Session Jan 7, 2021  
- Regular Academic Session Feb 19, 2021  
- Pre-College Programs Session Feb 19, 2020 |
4 Enter in Class Nbr or Search for Classes
You can enter all courses to get full schedule shown

5 Once Schedule Confirmed Click Get Schedule and Do Actions
This is in the bottom right.

Then click Do Actions at the bottom of the page: