BMCC Fall 2021 Repopulation and Operations Plan

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Dear BMCC Community,

BMCC is committed to creating the best possible learning and working experience for students, faculty and staff – in person and virtually – strengthening our culture of care, and shaping the conditions under which all students can learn and all members of the community can thrive. In this spirit, BMCC is excited to welcome back students, faculty and staff to the campus, which includes the following locations: 199 Chambers Street Building, Fiterman Hall, Murray Building, 25 Broadway, CUNY in the Heights and the Manhattan Educational Opportunity Center. Each location is following protocols under the guidance of the Centers for Disease Control and Prevention, the City University of New York and the State of New York.

BMCC’s Repopulation Steering Committee, designated liaisons, and teams have continued to meet to discuss on-going details including health protocols, facilities operations, and access to learning devices. Membership of the Steering Committee was expanded to include broader representation from faculty governance and union delegates to facilitate greater and deeper communication and understanding across the college. In addition BMCC has conducted and will continue to conduct community wide Town Halls for both Students and Staff in an effort to communicate ongoing planning and implementation, but more importantly to obtain feedback and address specific concerns from community members.

BMCC’s Fall 2021 Repopulation Plan is being re-submitted for approval from CUNY as required and includes comprehensive details about safety protocols and procedures, in addition to the incorporation of two discretionary changes requiring face coverings for all building occupants in common areas regardless of vaccination status and implementing a 3ft physical distancing requirement for all spaces, including the classrooms.

Beginning Fall 2021, a vast majority of instruction and support services will be available in-person which include:

- Admissions, Academic Advisement, Bursar, Registrar’s Office, Panther Station.
- Counseling, Center for Career Development, Learning Resource Center (Tutoring), Library, Panther Pantry and the Resource and Advocacy and Resource Center, Student Activities.
- Athletic Facilities (Gym/Fitness Center/Pool), Cafeteria/Food Services at Main Campus.

The opening of instruction and support services will continue to be adjusted in the coming months. Class sections are being offered in-person and online. Students are encouraged to visit the BMCC website and consult with Academic Advisement and Transfer Center and the Office of the Registrar to learn about course offerings. The health and well-being of the BMCC community is top priority. The College community will remain flexible, patient and respectable when monitoring further developments related to the repopulation of our campus.
BMCC Fall 2021 Repopulation and Operations Plan

Governance Structure

BMCC President and Cabinet

Coronavirus Campus Coordinator
Jorge E Yafar (AVP Planning & Facilities)

Coronavirus Campus Liaisons
Penelope Jordan (Director Health Services)
Maria Deckinger (Human Resources)
Michael Korn (Public Safety Director)
Eric Lugo (Chief Admin. Super)
Michael Spath (EHS and Risk Manager)

Communications & Technology Liaisons
Joseph Spadaro
Manuel Romero

University (Central)
Chancellery/COO’s Office (G. Grace/H. Batista)
Campus Reopening Committee

State and City Departments of Health
Coordination/Monitor/Tracing/Tracking Possible Outbreaks Internal and External

Health Monitoring
(Penelope Jordan)
Meghan Williams
Amish Batra
Maria Deckinger

Vulnerable Population
(Maria Deckinger)
Odelia Levy
Nicole Leach

Safety Protocols
(Michael Korn)
Lisa-Ann O’Conner
Ian Wentworth
Thierry Thesatus
Anita Samuels

Facility Operations
(Eric Lugo)
Deian Alert
Melanie Green
Adan Rivera
Meghan Cook

Specialized Program
(Michael Spath)
Cecilia Scott Croff (Childcare)
Kathleen Dreyer (Library)
Gia Blackwell (LRC)
Deborah Harte (Pantry)
Neda Hajizadeh (Mental Health)
Harry Mars (Student Life)
Michele Matsuura (Science Labs)
Carol Cleveland (TPAC)
Bookstore (B&N)

Access Control
Tanya Hughes
James Assmann
Amish Batra

Expanding Campus Reopening Steering Committee
All Academic Dept. Chair Persons
Nana Wiafe Addae Owusu (SGA)
Ravinder Kaur (SGA)
Kenneth Levinson (Faculty Gov.)
Roseann Ragone (Admin. Staff Rep.)
Benoit Coulamin (Ops. Staff Rep.)
Siddharth Ramakrishnan (Research)
Mohammad K. Alam (Registrar)
Kathleen Offenholler (PSC)
Carletta M. Pogue (DC37/Local 384)
Byron Haynes (DC37/Local 1597)
Elba Pena-Amadiz (DC37/Local 2054)
Deborah Lane (DC37/Local 384)
Erwin J Wong (Academic Affairs)
Marva Craig (Student Affairs)
Joseph Spadaro (IT)
Manuel Romero (Public Affairs)
Meryl Kaynard (Legal Counsel)
Gloria Chao (Human Resources)
Coronavirus Campus Liaisons

State and City Departments of Health Coordination/Monitor/Tracing/Tracking Possible Outbreaks Internal and External

Vulnerable Population
(Maria Deckinger)
Odelia Levy
Nicole Leach

Safety Protocols
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Gloria Chao (Human Resources)
Coronavirus Campus Liaisons
Coronavirus Campus Coordinator

This role will continue to be performed by the Assistant Vice President of Campus Planning and Facilities and will continue to oversee the preparation, review and implementation of the Campus Repopulation Plans. The Coronavirus Campus Coordinator will:

• Serve as the campus safety monitor, responsible for ensuring continuous compliance with all aspects of the campus’s Repopulation plan.

• Lead and coordinate the work of the Campus Expanded Reopening Committee and serve as the primary conduit between the campus and CUNY Central on reopening-related matters.

• Receive information from the Coronavirus Campus Liaisons (see below) on COVID-19 exposures on each campus and ensure that local health officials are immediately notified upon the identification of positive cases.

• Receive confidential reports from their campus on issues with non-compliance with social distancing, hygiene, or safety practices.

• Support the work of Coronavirus Campus Liaisons in specific areas of responsibilities, such as Health Monitoring, Vulnerable Populations, Safety Protocols, Facility Operations and Specialized Programs.

• Once the reopening plans are approved by the Chancellery/COO’s Office and the State, the coordinator will work with the Liaisons to implement the safety measures for return to the campus as sequenced in the approved plans. In progressing through any stage of reopening, the Coordinator working with the COO’s Office will be responsive to local health conditions and continuously monitor and modify the reopening approach as needed.
Coronavirus Campus Liaisons
The Liaisons will continue to assist in developing, implementing and continuously monitoring adherence and compliance with the approved Repopulation and Operations Plan at various capacities and in an integrated manner. The Coronavirus Campus Liaisons will manage the following areas of responsibilities:

- **Health Monitoring** – Manage all aspects of Testing/Reporting/Tracing/Tracking in Coordination with CUNY Mandatory Weekly COVID-19 Testing Program.

- **Vulnerable Populations** – Manage and assist all community members with protocols and reasonable accommodations.

- **Safety Protocols** – Manage all safety regulations, including but not limited to Distancing and Masks, Limited Occupancy and Congestion.

- **Facility Operations** – Manage all building operations, including but not limited to Reconfiguring Room Layouts, Personal Protective Equipment, Hygiene, Cleaning and Disinfection of facilities, management of HVAC systems.

- **Specialized Programs** – Manage and assist in developing safety protocols for specialized program areas, such as but not limited to Childcare center, Research Labs.

- After two weeks of operating under the approved reopening plan, Liaisons must report back to the Coronavirus Campus Coordinator on how operations are working, with suggested revisions to the plans. The Coronavirus Campus Coordinator in conjunction with the Expanded Campus Reopening Committee, working with the COO’s Office, and responsive to local health conditions, may then modify the reopening approach.
Planning Principles and Goals

Protect the health and well-being of every member of our community by adhering closely to current CDC, NY State & NY City Department of Health guidance, in addition to complying with CUNY’s established safety protocols and requirements.

Maintain planning and operational flexibility to adapt to the very dynamic nature of this global health crisis and associated guidance.

Grounded on the requirements and procedures of our previously approved Reopening and Operation Plan (Fall 2020), and continuing to build on demonstrated practices of the last two academic semesters, by enhancing all safety protocols and operating procedures, as we move towards higher building density to support an reimaged building program.

Prioritize the offering of In-Person instructional programs and Student/Faculty support services by implementing a gradual and strategic increase on the number of building occupants.

Reimagining our college campus and programs with the lessons learned during the many months of remote learning & work.

Enhanced Safety Protocols

- Limit Occupancy and Congestion (High Traffic / High Occupancy)
- Staged Repopulation (Prioritizing Program and Occupancy)
- Vaccination (Required / Recommended / Facilitated)
- Testing (Required / Recommended / Facilitated)
- Transmission Rates Monitoring (BMCC and Local Community)
- Tracing and Tracking Positive Cases (BMCC Campus)
- Face coverings (Required / Facilitated)
- Hand Washing & Sanitizing (Recommended / Facilitated)
- Cleaning and Disinfecting (High Touch Areas and Surfaces)
- Signage & Monitoring (High Traffic / High Occupancy)
- Communication Strategy (Training / Reporting / Dashboard)
- Vulnerable Population Protocols (Students/Staff)

Reimagined Building Program

Academic In-Person Hybrid Program Support Services Administrative

Enhanced Building Operations

- Ventilation (Layered Approach to Improving Indoor Air Quality)
- Facility Modifications/Upgrades (Classrooms / Lounge Areas / Quiet Study Areas)
- Physical Barriers (Tempered Glass Barriers at Public Facing Desks)
- Outdoor Areas (Maximizing use of Outdoor Space)
## BMCC Fall 2021
Enhanced Safety Protocols – Limit Occupancy and Congestion @ Main Campus

### Normal Occupancy by Floor (Total Approx. 6,935 ppl.)
- 1st Flr. (1,420)
- 2nd Flr. (1,320)
- 4th Flr. (805)
- 7th Flr. (802)
- 5th Flr. (694)
- 3rd Flr. (540)

### 75% Occupancy by Floor (Total Approx. 4,759 ppl.)
- 1st Flr. (1,065)
- 4th Flr. (604)
- 5th Flr. (521)
- 3rd Flr. (405)
- 7th Flr. (602)
- 6th Flr. (573)

### Physical Distancing @ 3 feet
- 1st Flr. (1,065)
- 4th Flr. (604)
BMCC Fall 2021
Enhanced Safety Protocols – Limit Occupancy and Congestion @ Main Campus

Physical Distancing @ 3ft (Occupants/4,759)

- Essential Staff: 3%
- Instructional: 44%
- Support Programs: 34%
- Administrative: 13%
- Overflow: 6%
BMCC Fall 2021
Enhanced Safety Protocols– Limit Occupancy and Congestion @ Fiterman Hall

Fiterman Hall (FH)

Normal Occupancy by Floor (Total Approx. 5,114 ppl.)

Physical Distancing @ 3 feet

75% Occupancy by Floor (Total Approx. 3,836 ppl.)
BMCC Fall 2021
Enhanced Safety Protocols – Limit Occupancy and Congestion @ Fiterman Hall

Physical Distancing @ 3ft (Occupants/3,836)

- Essential Staff: 3%
- Instructional: 3%
- Support Programs: 6%
- Administrative: 10%
- Overflow: 78%

Borough of Manhattan Community College
Campus Planning and Facilities
BMCC Fall 2021
Enhanced Safety Protocols – Limit Occupancy and Congestion @ 70 Murray

Normal Occupancy by Floor (Total Approx. 3,249 ppl.)

- 10th Flr. (741)
- 12th Flr. (739)
- 11th Flr. (738)
- 3rd Flr. (525)
- 14th Flr. (150)
- 2nd Flr. (325)

Physical Distancing @ 3 feet

- 10th Flr. (556)
- 11th Flr. (553)
- 3rd Flr. (394)
- 12th Flr. (554)
- 14th Flr. (113)
- 2nd Flr. (244)

75% Occupancy by Floor (Total Approx. 2,437 ppl.)

Borough of Manhattan Community College
Campus Planning and Facilities
BMCC Fall 2021
Enhanced Safety Protocols—Limit Occupancy and Congestion @ 70 Murray

Physical Distancing @ 3ft (Occupants/2,437)

- Essential Staff: 4%
- Instructional: 79%
- Support Programs: 11%
- Administrative: 4%
- Overflow: 2%

Borough of Manhattan Community College
Campus Planning and Facilities
BMCC Fall 2021
Enhanced Safety Protocols– Limit Occupancy and Congestion @ 25 Broadway (Single Floor 8th)

Borough of Manhattan Community College
Campus Planning and Facilities

25 Broadway (ACE)

8th Flr. (382)
Normal Occupancy (Total Approx. 382 ppl.)

Physial Distancing @ 3 feet (Occupants 281)

8th Flr. (281)
75% Occupancy (Total Approx. 281 ppl.)

- Essential Staff
- Instructional
- Administrative
- Overflow

85%
9%
1%
5%
BMCC Fall 2021
Enhanced Safety Protocols– Limit Occupancy and Congestion @ 5030 Broadway (Multi Level 2nd and 3rd Floors)

Borough of Manhattan Community College
Campus Planning and Facilities

Physical Distancing @ 3 feet

Normal Occupancy by Floor (Total Approx. 334 ppl.)

3rd Flr. (208)

2nd Flr. (127)

3rd Flr. (156)

2nd Flr. (95)

75% Occupancy by Floor (Total Approx. 251 ppl.)
BMCC Fall 2021
Enhanced Safety Protocols – Limit Occupancy and Congestion @ 5030 Broadway (Multi Level 2nd and 3rd Floors)

Physical Distancing @ 3ft (Occupants/251)

- Essential Staff: 2%
- Instructional: 6%
- Support Programs: 3%
- Administrative: 2%
- Overflow: 87%

Borough of Manhattan Community College
Campus Planning and Facilities
BMCC Fall 2021
Enhanced Safety Protocols– Limit Occupancy and Congestion @ 163W 125TH STREET (Multi Level 6th, 14th, 15th and 16th Floors)

Normal Occupancy by Floor (Total Approx. 711 ppl.)

163W 125th Street – MEOC and CLIP

16th Flr. (190)
6th Flr. (197)
15th Flr. (190)
14th Flr. (77)
5th Flr. (58)

Physical Distancing @ 3 feet

75% Occupancy by Floor (Total Approx. 533 ppl.)

6th Flr. (148)
16th Flr. (143)
15th Flr. (143)
14th Flr. (58)
5th Flr. (43)
BMCC Fall 2021
Enhanced Safety Protocols – Limit Occupancy and Congestion @ 163W 125TH STREET (Multi Level 6th, 14th, 15th and 16th Floors)

Physical Distancing @ 3ft (Occupants/533)

- Essential Staff: 1%
- Instructional: 86%
- Support Programs: 5%
- Administrative: 2%
- Overflow: 6%
Staged Repopulation Requirements

- Transitioning between stages will be condition-based and assessed through a periodic risk analysis. Repopulation stages (or reclosing stages in the event of an outbreak scenario) will be based upon up-to-date information about the health of the CUNY community as reported in daily liaison (Health Monitoring) reports and consultations with State and local health officials. On campus activities from any present stage must be able to shut down quickly if a return to an earlier stage is required. Should public health conditions change for the worse in any stage, activities will be ramped down accordingly as described in the reclosing plan in the Supplemental Guidelines: 'Draft Reclosing Plan.'

- A key tenet of the staged return to campuses approach is that members of the campus community will not be required to return to campus (and in some cases will not be permitted to return to campus) if campus reopening plans, as approved by the Chancellery/COO’s Office, determine that particular sets of activities can and should be accomplished remotely.

- Staging assumes a gradual expansion of the number of activities on campus and in the field while ensuring compliance with sound public health practices including the use of heightened cleaning, staggered access, and physical distancing protocols.

- The campus plan includes specific conditions, including type of activity, density, staggered schedules, physical distancing, cleaning/hygiene protocols, and other requirements.

- Throughout any staged return BMCC, students, faculty and staff who have a medical condition or other risk factor that they believe would make their return to campus unsafe are encouraged to request an accommodation by reaching out to the Vulnerable Population Liaisons identified in this document.

- BMCCs decision-making around resumption of activities in any stage will be risk based. A risk matrix comparing workplace density and the degree of student/public interaction will be developed to assess the risk of each function and help administrators determine who to bring back to campus any each stage.

- In addition to following the risk-based approach described above, BMCC will periodically evaluate the status of its restart to advise the Chancellery/COO’s Office of its intent to safely proceed to the campuses next stage of reopening. This will be contingent on health numbers continuing to improve/stay stable, supplies of PPE remaining available, and whether the safeguards the campus has implemented are effective at mitigating the inherent risks of the next stage of reopening.
## Additional Requirements for Program Specific Areas

- **Public Events Internal or External** – Will be allowed within the constraints of overall building capacity and in compliance with all up-to-date safety protocols and CDC/NYSDOH guidance at the time.

- **Large Venues and Events** - Will not be allowed during the early stages of repopulation and only considered against current health conditions.

- **Athletic and sporting/Training Facilities (Gyms and Fitness Centers, including Pools)** – Will be open with capacity restrictions and in compliance with all safety protocols. BMCC has submitted to CUNY a **Return to Play Plan** (Intercollegiate Athletics) that is in-line with all safety protocols and requirements outlined in this repopulation plan. The return to Play Plan does not make an accommodation for spectators during games.

- **Performing Art Theatres (TPAC)** – Will be able to operate adhering to all safety protocols outlined in this repopulation plan and specific requirements imposed by CDC and NYSDOH for this particular function/program. **Theater I** because of its physical separation from the main building and independent Ingress and Egress system, will not be restricted from the overall established building capacity under this repopulation plan and instead will adhere to current NYS restrictions for that particular function/program. **Theater II** will be restricted by the overall capacity of the main building due to its location within the main structure and lack of independent ingress and egress. All events will be coordinated and approved by the BMCC Coronavirus Team prior to scheduling any activities.

- In progressing through each stage, BMCC will coordinate with the Chancellery/COO’s Office and Expanded Campus Reopening Committee will be responsive to local health conditions and continuously monitor and modify the repopulation approach. Number of students and faculty present in each session.
BMCC Fall 2021
Enhanced Safety Protocols - Staged Repopulation Campus Wide

Typical Re-population Sequence

- **STAGE 1A**
  - Essential Staff: 9%
  - Instructional: 44%
  - Support Programs: 38%
  - Administrative: 7%

- **STAGE 1B**
  - Essential Staff: 2%
  - Instructional: 44%
  - Support Programs: 38%
  - Administrative: 7%

- **STAGE 2**
  - Essential Staff: 2%
  - Instructional: 44%
  - Support Programs: 38%
  - Administrative: 7%

- **STAGE 3**
  - Essential Staff: 2%
  - Instructional: 44%
  - Support Programs: 38%
  - Administrative: 7%

Gradual Repopulation Sequence

- Considering the current level of activity in our campus, part of the approved reopening plan from fall 2020, **essential staff (STAGE 1A)** have started to gradually increase their on-site presence to support all necessary activities in anticipation of our approved Fall 2021 repopulation plan.

- As directed by the University Chancellor, starting August 2nd, the **Administrative (STAGE 1B)** component of the University’s function will start to gradually increase their on-site presence based on a blended schedule of remote and in-person work, that supports a 50% maximum occupancy restriction within office spaces as part of our repopulation plan. Each administrative department/function will be developing a staffing schedule that prioritizes students needs and balances in an equitable manner the distribution of in-person and remote work needs.

- **STAGE 2** will kick-off the start of the Fall 2021 semester by activating the in-person and hybrid **instructional programs** within our campus. This stage will be the most critical step on the path to return to normal operations and one that will be monitored closely.

- **STAGE 3** will be activated gradually and at least two weeks after the activation of stage 2 to increase the level of in-person student support services, including but not limited to access to **Athletic Areas, Library, Tutoring and Counseling Areas**.
BMCC Fall 2021
Enhanced Safety Protocols – Vaccination Policy and Protocols

To attend In-Person and Hybrid classes this fall, Students are required to be **Fully Vaccinated** and provide proof prior to start of the Fall 2021 semester (Conditional to full FDA approval of at least one vaccine). **NYS Excelsior Pass** has been identified as a viable and primary means of presenting digital proof of vaccination at this time. Other means will be considered if unable to use the Excelsior Pass for any reasons. We continue to encourage and incentivize all BMCC Community Members (Faculty and Staff) to get vaccinated at various community engagement opportunities, including the multiple Repopulation Town Halls held in the past months, with subject matter experts, and in our Social Media platforms and Website ([https://www.bmcc.cuny.edu/news/bmcc-experts-address-coronavirus-vaccine-hesitancy-with-historical-context-and-facts/](https://www.bmcc.cuny.edu/news/bmcc-experts-address-coronavirus-vaccine-hesitancy-with-historical-context-and-facts/)), All of these communication initiatives aim at reinforcing the message that vaccination is key to a safer Fall 2021 repopulation and to address any vaccine hesitancy in our community.

BMCC has conducted and will continue to facilitate **on-site vaccination** during the summer months, thru a Federal funded program that partners community Institution with Pharmacies. CVS Pharmacy has been identified as our vaccination partner and as of 7/20/21 have hosted two Vaccination Clinics, one at Main Campus (downtown) and one at CUNY in the Heights (Uptown). Replace all references to campus-based testing with requirement for unvaccinated individuals to participate in CUNY’s weekly surveillance testing program.

**BMCC Community members and Others that are unvaccinated or unable to demonstrate proof of vaccination** (Students/Faculty/Staff/Contractors/Visitors/Vendors) and needing access to campus, will be required to participate in CUNY’s weekly surveillance COVID-19 testing program prior entering any buildings. The noted time frame is subject to change pending further guidance from health officials.

BMCC is committed to providing religious and medical exemptions as required by law and in compliance with CUNY wide policies and procedures currently being develop.
Mandatory COVID-19 testing will be required for anyone (Students/Faculty/Staff/Visitors/Contractors/Vendors) who cannot demonstrate proof of full vaccination or a negative COVID-19 test result taken no more than 7 days prior to needing to gain access to any BMCC facility for any reason. NYS Excelsior Pass has been identified as a viable and primary means of presenting digital proof of a negative COVID-19 test at this time. Other means will be considered if unable to use the Excelsior Pass for any reasons. CUNY’s weekly surveillance COVID-19 testing program.

All onsite testing will be coordinated and managed thru CUNY’s weekly surveillance testing program for students, faculty and staff who are not vaccinated or unable to demonstrate proof of full vaccination.

CUNY and BMCC will reserve the right to mandate random COVID-19 testing for all individuals who are regularly on campus depending on various factors, including but not limited to positive COVID rates within the college or in the community. Testing frequency will be dictated by various factors, including number of campus visits and guided by positivity rate of infection in the college, local community and directions from the CDC/NYS/NYC.
BMCC will monitor on a daily basis the rate of infection at the State and local level by relying on various external and internal sources to better inform the necessary decisions for the implementation of our approved repopulation plan.

- **The NYSDOH COVID-19 tracker/dashboard** [https://forward.ny.gov/percentage-positive-results-region-dashboard](https://forward.ny.gov/percentage-positive-results-region-dashboard) will be the primary source of data for tracking transmission at the regional and city levels.

- **The BMCC COVID-19 Dashboard**, [https://www.bmcc.cuny.edu/reimagining-bmcc/dashboard/](https://www.bmcc.cuny.edu/reimagining-bmcc/dashboard/) informed by the daily reporting of positive cases within the college community will be the tool utilize to not only inform the COVID-19 management team but the community at large of the rate of positive infection in the college.

- **Per NYS Higher Education Supplemental Guidance**, Whenever the lesser of 100 individuals or 5% of the total on-campus population, inclusive of students, faculty and staff test positive for COVID-19 within a rolling 14 day period, the college will immediately transition all in-person and hybrid learning to remote format and limit on-campus activities for a period of 14 days.

- **In-Person and Hybrid** learning will continue provided that the rate of infection in the geographical area (5 mile radius) has fewer than 50 new weekly cases per 100,000 people and a seven day positive rate of less than 8%.

- **Full-time remote learning** will occur if the geographical area (5 mile radius) has at least 100 new weekly positive cases per 100,000 people or a seven-day positivity rate of 10% or greater.

- **Hybrid** learning will occur if the geographical area (5 mile radius) has 50 to 100 new weekly positive cases per 100,000 people or a seven-day positivity rate of 8 to 10%.
• **Reporting of all positive cases** impacting the BMCC community will continue to be managed by the Health Monitoring Coronavirus Liaison, who will immediately notify the Campus Coronavirus Coordinator. The liaison will ensure that the State and local health department are immediately notified about the case (and notify the SVC for Institutional Affairs). In the case of an individual testing positive, The Liaison will develop plans with local health departments to trace all contacts of the individual in accordance with protocols, training, and tools provided through the New York State Contact Tracing Program. Confidentiality must be maintained as required by federal and state law and regulations. BMCC will continue to cooperate with state and local health department contact tracing, isolation, and quarantine efforts.

• The Liaison will continue to ensure that reporting plans are in place for individuals who are alerted that they have come into close or proximate contact with a person with COVID-19, and have been alerted to such exposure via tracing, tracking or other mechanism.

• The Liaison will continue to refer to NYSDOH’s “Interim Guidance for Public and Private Employees Returning to Work Following COVID-19 Infection or Exposure” regarding protocols and policies for employees seeking to return to work or class after a suspected or confirmed case of COVID-19 or after the individuals have had close or proximate contact with a person with COVID-19. The Liaison has established close contacts with local health departments and established a relationship with healthcare systems in the area for treating students and community members. The Liaison will continue to assist in establishing protocols for communicating with students, parents, faculty and staff who have come into close/sustained contact with confirmed cases; and protocols for communicating directly and immediately with parents and community regarding cases and how the campus responded.

• The Liaison will continue to advise individuals who are sick and must go home or to a healthcare facility, depending on how severe their symptoms are, and follow CDC Guidance for caring for oneself and others.
The Liaison has established procedures for safely transporting anyone who is sick to their home or to a healthcare facility. When calling an ambulance or bringing someone to the hospital, the liaison will call first to alert them that the person may have COVID-19.

The Liaison through the New York State Contact Tracing Program, will inform those who have had close contact with a person diagnosed with COVID-19 to stay home or in their living quarters and self-monitor for symptoms, and follow CDC guidance if symptoms develop.

Individuals who believe they may have COVID-19 and are awaiting test results or have positive test results must notify their The Liaison via the screening template. Through the New York State Contact Tracing Program, contact will be made with the individual to identify all members of the community who were in close contact during the time that the individual would have been contagious (Close contact means physical contact or being within six feet of a person for more than 15 minutes).

Reported positive cases impacted the BMCC community will also be reported on the BMCC COVID-19 Dashboard https://www.bmcc.cuny.edu/reimagining-bmcc/dashboard/ which also provides a direct link to the NYS COVID-19 tracker for additional information and historical data.

The Coronavirus liaison will also evaluate in collaboration with the Coronavirus Coordinator and other relevant Liaisons the level of exposure to others within the community as a result of a reported positive case. Based on this evaluation a communication will be emailed to all impacted community members acknowledging the potential exposure and providing guidance on monitoring symptoms or potentially getting tested.

Based on the determined level of exposure the BMCC Coronavirus team in coordination with CUNY will make a determination on any additional steps that need to be considered or taken to reduce the potential of internal spread.
Face Coverings will continue to be required for all individuals entering the college regardless of vaccination status. Face coverings will be required at all times within common areas, in the classrooms, offices and places of assembly. Face coverings will not be required outdoors, except when physical distancing of at least 6ft is not possible and in large, congregate settings.

BMCC will provide on a daily basis and as necessary adequate face coverings to all employees and on as needed basis, adequate face coverings to all students.

As part of BMCC educational campaign on the proper use of face coverings, the office of Public Affairs has developed training videos and signage to inform all community members (students/faculty and staff) on how to put on and take off face coverings.

BMCC will provide adequate face coverings for a number of instructional functions, that may benefit from a specific type of face covering, such as face shields, clear face coverings and in some cases higher grade PPE for clinical aspects of particular academic programs.

As part of our monitoring and enforcement protocols, BMCC has created and will continue to support the successful partnership between the Office of Public Safety and Student Affairs to employee students as Safety Protocols Student Ambassadors to assist in the monitoring and adherence of face covering and physical distancing requirements throughout the campus.

BMCC also monitors thru the use of video surveillance in all common areas adherence to safety protocols and issues a non-compliance weekly reports to all relevant supervising parties (Students/Faculty and Staff) for corrective measures and awareness.

BMCC will continue to support the anonymous reporting of safety protocol non-compliance via online at https://docs.google.com/forms/d/e/1FAIpQLSexpAAq bvPFd0gyDkYc0cXgWWJIAigcbTtXflq9MQy6AYZmw/viewform
• **Touchless soap dispensers and faucets** are available in every restroom on campus in addition to the reinstallation of **Paper towel dispensers** and the removal / disabling of hand dryers. Appropriate waste disposal containers have been placed as needed.

• Numerous **hand sanitizing stations** have been strategically installed around campus as a convenient and supplemental way of reducing the spread of germs. Hand washing is always recommended and more effective against the spread of germs. Sanitizing stations have been installed in computer labs, near restrooms, stairways and all building entry points.

• **Hand sanitizing wipes**, will be provided in all instructional and administrative spaces that require the use of equipment by multiple users, such as computer labs, science labs, research labs and all other spaces with similar functions. The availability of sanitizing wipes will allow the user to disinfect the equipment prior to and after use, reducing the spread of germs.

• As part of BMCC educational campaign on **frequent and proper hand washing**, the office of Public Affairs has developed instructional videos and signage to encourage all community members (students/faculty and staff) to wash their hands frequently for at least 30 seconds and to use hand sanitizer when convenient.

• BMCC will distribute on a limited basis, portable personal hand sanitizing bottles to all community members.
BMCC Fall 2021
Enhanced Safety Protocols – Cleaning and Disinfecting

• BMCC’s Environmental Health and Safety Officer has developed and constantly reviews the list of cleaning and disinfecting supplies that have been deemed effective against the spread of COVID by the EPA. All cleaning and sanitizing purchases must be review and approved by BMCCs EHS officer prior to issuance of Purchase Order. The Buildings and Grounds team in collaboration and coordination with the EHS officer will continue to adhere closely to recommendations by the CDC and NYSDOH in regards to cleaning and sanitizing protocols.

• BMCC is using UVC technology to effectively and efficiently disinfect all surfaces as part of our after hours cleaning protocols, please refer to Ventilation UCV type E for additional information.

• UVC Technology has been deployed in all escalators to constantly sanitize the hand rails, allowing user to hold on with confidence. Relevant signage has also been deployed to convey this message.

• Deep cleaning of restrooms using touchless Kaivac units will be performed on a daily basis, after hours.

• All custodial team members will be provided with adequate PPE on a daily and as needed basis, including but not limited to disposable gloves, eye protection and face coverings.

• According to the latest CDC guidance, although possible to spread infection thru surfaces In most situations, the risk of infection from touching a surface is low. The most reliable way to prevent infection from surfaces is to regularly wash hands or use hand sanitizer.
Enhanced Safety Protocols – Signage and Monitoring

- **Digital and physical signage** supporting all relevant safety protocols has been developed and deployed in all campus facilities. Physical signage has been placed along paths of travel, common areas, classrooms and spaces with large gathering capacities.

- A **focal digital signage** strategy is being deployed at the Main Campus by installing large digital video walls at strategic and impactful locations, such as the main building entrance to improve impact of message and communication and reduce the visual clutter that smaller screens and physical signage can create.

- **Video surveillance** in common areas of the building, will assist the Public Safety Team in identifying and correcting non-compliance issues, such as congestion in common areas, non compliance with face coverings and access control.

- A once daily **public announcement** played over the public address system, provides a short (30 sec) and gentle reminder to all building occupants to adhere to all COVID-19 safety protocols, including wearing a face covering and washing and disinfecting hands frequently.

- The Expanded Reopening Steering Committee will continue to meet frequently and at every critical stage of the repopulation plan to assess and evaluate any operational, safety and programming concerns, providing clear guidance on any necessary adjustments.
The Public Affairs team in close coordination with the COVID-19 operations team has developed a comprehensive communication plan for the entire BMCC community available online thru our Reimagining Website [https://www.bmcc.cuny.edu/reimagining-bmcc/] and Social Media outlets and onsite by means of electronic and paper signage. The reimagining site communicates every aspect of our reopening and repopulation plan, including regular updates on critical aspects of the operations, such as number of reported positive cases within the BMCC community via the COVID-19 Dashboard. The website also provides access to our approved reopening and repopulation plans.

- **Educational videos** have also been developed and made accessible to the community on critical issues such as Vaccination, Building Ventilation and other Safety Protocols.

- BMCC has also held and will continue to, a number of **Town Halls** for both Students and Faculty and staff, with all sessions being recorded and made available on the reimaging website.

- **Vaccination awareness** and resources are located at the front page of the reopening website with active links to vaccination sites and information from the CDC on the approved vaccine. BMCC is actively working on providing on-site vaccination and has accepted to participate in the US Department of Education COVID-19 College Vaccine Challenge as supported by CUNY.

- BMCC has appointed the Executive Director of Public Affairs as the lead in coordinating all COVID-19 related communications and necessary coordination with their Campus Coronavirus Coordinator and the Chancellery/COO’s Office.
• **Students Academic Needs Outside the Classroom**

BMCC offers options for students at higher risk for severe illness that limit their exposure risk (e.g. virtual learning opportunities). Information about all academic services can be found on our website [https://www bmcc cuny edu/students/](https://www.bmcc.cuny.edu/students/). We will continue to offer academic support services virtually including tutoring and supplemental instruction. BMCC will offer in-person tutoring for limited hours to serve members of a vulnerable student population in designated areas. Continue to offer peer mentoring virtually. Continue to serve the needs of high school students in programs including College Now, Upward Bound and other programs virtually.

BMCC will continue to explore the provision of a virtual option to take courses that will be offered in-person, ensuring that program, accreditation and other requirements can be and are met by students attending virtually. Work out a plan to administer and proctor exams to vulnerable student populations virtually. Work with faculty to explore virtual options for students in vulnerable populations.

BMCC will ensure that students who cannot attend in-person courses are not penalized once permission for them to participate virtually is approved. BMCC will continue to provide access to technology to facilitate participation in virtual learning environment and support students with learning disabilities or difficulties with remote learning platforms.

• **Frequently Asked Questions - Students**

*How do I register with the Office of Accessibility?*

For the latest information on the Office of Accessibility please click [https://www bmcc cuny edu/student affairs/accessibility/](https://www.bmcc.cuny.edu/student-affairs/accessibility/)

Here you will find information on the registration process (including the forms needed to register with the office); The services the Office of Accessibility provides on and off campus. And other helpful information. Please e-mail your completed application and documentation to Nicole Leach at nleach@bmcc.cuny.edu If you have any question about the registration process, or the services the Office of Accessibility provides please contact accessibility@bmcc.cuny.edu or 212-220-8180.
How will students receive their accommodations for in person classes and hybrid classes?

After your application has been approved the Office of Accessibility will send you an e-mail listing the accommodations you have been assigned. This e-mail will also include the contact information of Office of Accessibility staff such as the Learning Specialists and or the Assistive Technology Specialist, LEADS counselor and Project REACH coordinator. We will also direct you to the "professor notification form." You will complete this form at the beginning of each semester. On this form you will list your name and CUNY first ID. You will also include your course/s, (classes) along with section and your professor/s name. After you complete the form you will e-mail this form to accessibility@bmcc.cuny.edu (Please do not submit this form until all of your professors are listed on CUNY First). The Office of Accessibility will then contact your professor via e-mail, and will inform them of your accommodations.

How do students schedule timed tests and quizzes for classes on campus and online?

If you have competed the Professor notification form (see 2b.) and have been assigned the accommodation of double time for all timed quizzes and exams your professor will be aware that you are registered with the Office of Accessibility. If you are taking classes remotely you will send your professor a reminder e-mail a few days before your exam or quiz so your professor is able to adjust the parameters (time) on blackboard allowing your accommodation of double time. You will send this e-mail a few days before your scheduled exam or quiz and will include accessibility@bmcc.cuny.edu in the correspondence. If you have a timed exam or quiz on campus you will e-mail the Office of Accessibility a Release of Examination form. This form will be completed by you and your professor. You will e-mail this completed form to accessibility@bmcc.cuny.edu and a proctor will be arranged for you on campus or remotely. You will submit this form at least 5 days before your exam so a proctor can be arranged.
Frequently Asked Questions – Students Cont.

What happens if I have classes on campus but I’m unable to come to BMCC because of an illness or a situation related to COVID-19?

If a student is unable to attend an on campus lecture they will notify their professor. If available the professor will provide access to the class zoom link. If a student is unable to attend a lab, if available the professor will provide access to a link to the lab session. The issue of whether students can participate in a lab session remotely has to be explored and a procedure developed that meets program, accreditation, and other requirements. Please contact the Office of Accessibility at accessibility@bmcc.cuny.edu with any questions or concerns.

Staff Scheduling and HR + In-person Work

All faculty and staff are expected to perform their job responsibilities; however, employees should not be compelled to return to campus to complete work that the College determines can be accomplished remotely. If the College determines that an employee’s work cannot be accomplished remotely, managers and supervisors should contact The Liaison for support in finding and implementing appropriate adjustments to the work schedule and/or workplace related to Covid-19 issues including, but not limited to, staggered and/or alternating schedules, temporary job redesign or task reassignment (within the parameters of existing job descriptions), physical space adjustments, staggered reporting/departing and other options. Changes in arrival and departure times and temporary job redesign options for staff members under a collective bargaining agreement must be discussed with and approved by the Office of Human Resources and, if appropriate, the Labor Designee prior to implementation.

In addition, BMCC will consider requests for certain leaves or work schedules by employees under the following circumstances: government imposed stay-at-home orders, health-care provider imposed self-quarantine because of certain vulnerability, self-quarantine because of Covid-19 symptoms, obligation to care for an individual subject to health-care worker required Covid-19 related quarantine or isolation order, or obligation to care for certain children under certain Covid-19 related circumstances. Such employees should notify their supervisors, and contact the The Liaison for support in determining whether their circumstances warrant such leaves or adjustments. (Note that such leaves may be with or without pay, or a portion of pay.)
BMCC Fall 2021
Enhanced Safety Protocols – Vulnerable Populations Protocols (Students and Staff)

Staff Scheduling and HR + In-person Work
Students and employees with disabilities are encouraged to request accommodations they may need. BMCC is committed to providing reasonable accommodations and academic adjustments to allow qualified individuals with disabilities the opportunity to participate in educational programs, activities, and perform their jobs. In addition, students and employees who believe that they have underlying health conditions that put them at greater risk for COVID-19 (i.e., as identified by the Centers for Disease Control) and wish to seek such an accommodation, may do so. Furthermore, employees may request such an accommodation if they are at higher risk to COVID-19 based on age in or for other reasons relating to their personal circumstances. The process for an employee or student seeking an accommodation is governed by the CUNY Procedures for Implementing Reasonable Accommodations and Academic Adjustments.

Employees who wish to request a reasonable accommodation under these Procedures should contact the Office of Human Resources at officeofhumanresources@bmcc.cuny.edu or the Director of Human Resources, Gloria Chao at gchao@bmcc.cuny.edu and submit this Reasonable Accommodation Request Form.

Students who wish to request a reasonable accommodation should contact the Office of Accessibility at accessibility@bmcc.cuny.edu or 212-220-8180. The identified offices will engage in an interactive process with individuals who request an accommodation in order to identify an appropriate reasonable accommodation. (NOTE: CUNY prohibits retaliation against individuals for requesting reasonable accommodations or academic adjustments, appealing decisions concerning such requests.)

BMCC also recognizes that employees may request changes to their work schedules or conditions for other reasons such as sharing childcare responsibilities with a Covid-19 essential worker. Employees with work modification requests that are not otherwise covered above should contact the Director of Human Resources, Gloria Chao at gchao@bmcc.cuny.edu.

In addition to the options set out above, employees may be eligible for leave, time off or other workplace adjustment under various other CUNY leave policies, including those implementing the Family and Medical Leave Act (FMLA), the NYS Paid Family Leave.
Frequently Asked Questions - Employees

What if I’m unable to get Vaccinated or wear a required face covering?
If an employee is unable to get Vaccinated or wear a required face covering due to medical, religious or other protected reason, they can follow the appropriate process for requesting a reasonable accommodation using CUNY’s Reasonable Accommodation Request Form or a religious accommodation in accordance with the process outlined in the CUNY Procedures for Implementing Reasonable Accommodations and Academic Adjustments.

What if I need a specialized face covering to accommodate a disability?
Employees who are determined to require a specialized face mask/face shield as an accommodation of a disability, will be provided one such mask/shield by the college, following approval of their reasonable accommodation request. (Employees are responsible for maintaining and replacing such masks/shields if they are destroyed or lost.) Employees who prefer use of such specialized masks/shields may use their Flexible Spending Account funds to purchase them. Essential staff who require a face shield due to their unique work responsibilities will also be provided with one such mask/shield that they are responsible for maintaining or replacing if it is destroyed or lost.

Will I need to complete a mandatory Return to Work training video before visiting campus facilities?
All individuals who have been scheduled to be on campus facilities are required to complete mandatory Return to Work training video via Blackboard or video link.
## Enhanced Building Operations – Ventilation Matrix (Layered Approach to Improving Indoor Air Quality)

<table>
<thead>
<tr>
<th>BUILDING</th>
<th>LAYER 1 (Centralized Filtration)</th>
<th>LAYER 2 (Centralized Disinfection)</th>
<th>LAYER 3 (Increase Volume of Outside Air)</th>
<th>LAYER 4 (In-room UVC Disinfection)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Campus (MC)</td>
<td>MERV 14</td>
<td>UVC @ AHUs</td>
<td>Applicable (Refer to Vent. SOP) + Operable Windows in Classrooms</td>
<td>Applicable (Refer to UVC unit Type) UVC Type A thru E</td>
</tr>
<tr>
<td>Fiterman Hall (FH)</td>
<td>MERV 16</td>
<td>UVC @ AHUs</td>
<td>Applicable (Refer to Vent. SOP)</td>
<td>Applicable (Refer to UVC unit Type) UVC Type A thru E</td>
</tr>
<tr>
<td>70 Murray (M)</td>
<td>MERV 13</td>
<td>N/A</td>
<td>N/A</td>
<td>Applicable (Refer to UVC unit Type) UVC Type A thru E</td>
</tr>
<tr>
<td>CUNY in the Heights (CITH)</td>
<td>MERV 8</td>
<td>N/A</td>
<td>Applicable (Refer to Vent. SOP) + Operable Windows in Classrooms</td>
<td>Applicable (Refer to UVC unit Type) UVC Type A thru D</td>
</tr>
<tr>
<td>25 Broadway</td>
<td>MERV 13</td>
<td>N/A</td>
<td>Operable Windows</td>
<td>Applicable (Refer to UVC unit Type) UVC Type A &amp; B</td>
</tr>
<tr>
<td>125th Street</td>
<td>MERV 13</td>
<td>N/A</td>
<td>N/A</td>
<td>Applicable (Refer to UVC unit Type) UVC Type A &amp; B</td>
</tr>
</tbody>
</table>
Filter Replacement Process at BMCC’s AHUs

Video Production demonstrating process of regular filter changes at Main Campus, which meet and exceeds current CDC and ASHRAE recommendations in regards to air filtration for reducing the risk of spreading COVID-19. This comprehensive video on our layered approach to Improving Indoor Quality is available on our Reimaging Website as part of our communication campaign on COVID operations.
BMCC Fall 2021
Enhanced Building Operations – Ventilation Layer 2 (Centralized Disinfection using UVC)

Germicidal UVC Light System @ BMCC’s AHUs

- Installation of these disinfecting systems is ongoing and expected to be completed during the Fall 2021 semester at Main Campus and Fiterman Hall.

- UVC has been used safely in hospitals since the 1950’s to deactivate airborne pathogens.

- Increases the buildings RESILIENCE against transmitting diseases through the ventilation system and amplifying them by allowing them to breed on the wet and dark cooling coil. This is supported by the ASHRAE Airborne Infectious Disease Position Document of 2014 and renames Airborne Infectious Aerosols in April 2020.

- Increases the buildings SUSTAINABILITY by keeping the cooling coils disinfected and clean. This provides optimal heat transfer and static loss across the cooling coil, reducing energy usage and fan horsepower required to meet load requirements.

- Increases the overall AIR QUALITY of the building immediately up start-up.
BMCC Fall 2021
Enhanced Building Operations – Ventilation Layer 3 (Increase Volume of Outside Air)

**Strategies to Increase Volume of Outside Air**

- Implementation of Temporary SOP to increase the amount of Outside air in the building to provide the BMCC community as safe an environment as possible, this temporary Standard Operating Procedure will be followed on days when the building is open and monitored thru the use of daily logs.

- Repair of classroom previously sealed shut windows at Main Campus classroom for safe operation and added ventilation flexibility.

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**Temporary Standard Operating Procedure – COVID19 Fiterman Hall**

**PURPOSE:** To increase the amount fresh air in the building to provide the BMCC community as safe an environment as possible, this temporary Standard Operating Procedure will be followed on days when the building is open:

1. Between the hours of 3 PM and 6 AM the engineering staff will operate all air handling units with the outside air bypass damper set to 100% for a minimum of 6 hours.

2. To protect the college community and the building infrastructure, this procedure will be adjusted if:
   a. The outside air temperature is below 45°F
   b. The outside air temperature is above 80°F
   c. The relative humidity of the outside air is greater than 50%
   d. When it is raining (to avoid damage to the air filters)
   e. There is an air quality alert for hazardous atmospheric conditions
   f. There are adverse outside air conditions such as smoke from a nearby building, fire, odors from nearby construction activities, or a heavy dust condition

3. It may be determined through operating experience that these conditions may need to be changed, or new conditions added. If so, this procedure will be altered accordingly.

4. The engineering staff will keep a daily log on the attached form indicating:
   a. If this procedure was followed or
   b. If the procedure was not followed and the reason why

5. The Chief Engineer will email a copy of the completed log every Monday to the EHS Officer (msprath@bmcc.cuny.edu) copying the Chief Administrative Superintendent (elague@bmcc.cuny.edu) and AVP of Facilities and Planning (pymar@bmcc.cuny.edu).
BMCC Fall 2021
Enhanced Building Operations – Ventilation Layer 4 (In-room UVC Disinfection Type A )

UVC Type A (Aurora UV Air Fan)

- Wall mounted units deployed in all classrooms without operable windows to increase the level of air disinfection in the classrooms.
- Safe and quiet continuous operation in occupied classrooms (44 db).
- Effective and Efficient with minimal maintenance.
BMCC Fall 2021
Enhanced Building Operations – Ventilation Layer 4 (In-room UVC Disinfection Type B)

**UVC Type B (rZero Air Disinfecting Unit)**

- Are deployed in office spaces that are continuously occupied, are public facing, and have multiple people working there.
- Have an inner and outer casing to contain the UVC light.
- The fan draws air into the canister at the bottom, it passes through the UVC light, and then exits disinfected through the top.
- Require little maintenance, screens and lamp canisters replacement only.

**Doesn’t capture. Kills.**

Arc Air doesn’t just filter pathogens and contaminants from the air; it destroys them. Most HEPA and other filters capture germs but don’t kill them.

**Disinfects the air you breathe. 2x in 1 hour.**

Arc Air disinfects a 500-sq.-ft. room in less than 30 minutes. It changes your air up to 2 times an hour.

**FDA-Cleared.**

In between high-power disinfection cycles with Arc, Arc Air is another layer of protection from pathogens while spaces are occupied.
BMCC Fall 2021
Enhanced Building Operations – Ventilation Layer 4 (In-room UVC Disinfection Type C)

UVC Type C (Cloud – UV Upper-Air Disinfection)

- Ceiling mounted and deployed in large gathering areas with potential for prolonged interaction, providing a continuous disinfection of the upper air column within the space.
- Uses natural convection motion of the air in the room, creates a disinfecting layer of UV light safely above occupants in the room.
- Effective and Efficient with minimal maintenance.

Borough of Manhattan Community College
Campus Planning and Facilities
BMCC Fall 2021
Enhanced Building Operations – Ventilation Layer 4 (In-room UVC Disinfection Type D)

UVC Type D (Whisper – UV Air Fan In Room)

- Ceiling Mounted and deployed in small spaces with concentrated occupancy, such as elevators and restrooms.

- Can reduce significantly the risk of exposure in confined spaces such as elevators, allowing increased capacity in elevator cabs, eliminating the need for physical distancing restrictions.

- Elevators are a critical component of our vertical transportation system in effectively and efficiently managing the flow of occupants within our vertical campus.

- Proven UV light reduces up to 99.9% in contaminant load.

- 24 hours continuous operation time, in occupied and non-occupied spaces.

- 18,000 hours ozone-free pure quartz 254nm UV-C lamps.
Enhanced Building Operations – Ventilation Layer 4 (In-room UVC Disinfection Type E)

UVC Type E (Arc – Surface and Air Disinfection)

- Use to disinfect both Air and Surfaces in Classrooms and open plan office spaces.
- Only used when the room is unoccupied and as part of the cleaning and disinfecting protocols at the end of the workday.
- Used only by trained facilities custodial team members equipped with adequate PPE as recommended by the unit manufacturer.
- Have full 360-degree motion sensors to turn off the unit if someone accidentally enters the space.
- Can disinfect an average sized classroom in 6 minutes.
- Each room has been evaluated to determine how long the cycle must be to deliver the required energy and if the space requires the unit to be put in multiple locations to cover the space.
- Have been tested with UVC indicators to determine the proper cycle time has been used.
BMCC Fall 2021
Enhanced Building Operations – Facility Modifications/Upgrades (Classroom Renovations)

Increased Classroom Capacity and Improved Ventilation

- BMCC embarked on a renovation campaign to improve the distribution of ventilation within a critical set of classrooms by replacing the original inadequate light fixture/air distribution system with industry standard ceiling supply and return grilles. At the same time these ventilation improvements have offered the opportunity to improve overall lighting distribution and significantly reduce energy consumption.

- Classroom upgrades have also been performed to increase classroom capacity by combining two small classrooms (>400sqft) into one functional and flexible larger classroom (900sqft) with improved ventilation, lighting and technology that can support a variety of instructional modalities, including hybrid and high flex.
Enhanced Building Operations – Facility Modifications/Upgrades (Common Areas and Shared Spaces)

**Decreased Congestion and Modifications for Physical Distancing**

- Modifications have been put in-place to decrease congestion in common areas, such as installation of directional floor markings to direct flow of occupants along corridors and installation of signage on benches to provide adequate physical distancing.
- Furniture in classrooms and computer labs has been re-configured to support adequate physical distancing.
- Restroom capacity has been adjusted and modified to ensure adequate physical distancing.
- Furniture in common areas has been rearranged to reduce capacity and provide adequate physical distancing.
- Temporary maximum capacity signage has been installed in all classroom and office suite doors to reflect the restrictions outlined in this repopulation plan, including but not limited to temporary reducing the overall capacity of all administrative areas to 50% of normal capacity.
BMCC Fall 2021
Enhanced Building Operations – Physical Barriers (In Public Facing Desk Areas)

**Tempered Glass Barriers for Additional Protection**

- As an added layer of protection for all public facing desk areas, BMCC has deployed and will continue to install tempered glass barriers. Tempered glass barriers are easy to maintain and do not present a fire hazard as Plexiglas type barrier can.

- UVC air disinfection is also provided as an additional layer of protection in these public facing areas, Refer to Ventilation section on this plan for additional information.

- Hand sanitizing stations are also installed adjacent to these transactional desk areas to provide a convenient way to reduce the spread of germs.

- Furniture has been removed or reduce in these areas to avoid the use of the space as a waiting area.

- For some specific functions and to maintain adequate physical distancing crowd control stanchions have also been deployed.

- Temporary maximum capacity signs have also been placed outside the main entry points of these areas to restrict access.
BMCC Fall 2021
Enhanced Building Operations – Outdoor Areas (Maximizing the use of Outdoor Areas for Social Interaction)

Reimagining Outdoor Spaces

- As an urban campus BMCC has limited options for outdoor program. In the process of reimagining our campus,
- UVC air disinfection is also provided as an additional layer of protection in these public facing areas, Refer to Ventilation section on this plan for additional information.
- Hand sanitizing stations are also installed adjacent to these transactional desk areas to provide a convenient way to reduce the spread of germs.
- Furniture has been removed or reduce in these areas to avoid the use of the space as a waiting area.
- For some specific functions and to maintain adequate physical distancing crowd control stanchions have also been deployed.
- Temporary maximum capacity signs have also been placed outside the main entry points of these areas to restrict access.
## ACADEMIC PROGRAMS AND SUPPORT SERVICES

### ACADEMIC PROGRAMS
- Honors Program
- Success Programs
- Student Research

### ACADEMIC SUPPORT
- Academic Advisement & Transfer Center (AATC)
- Academic Calendar
- Blackboard
- Computer Labs
- Connect2Success
- OpenLab
- Randolph Library
- Study Space Guide
- Tutoring
- Testing Office

### LEARNING OPTIONS
- Evening/Weekend Programs
- BMCC Off-Site Programs
- E-Learning Courses

## REGISTRATION AND FINANCIAL SERVICES

### PANTHER STATION »

### REGISTRATION AND RECORDS
- Bursar
- CUNYfirst
- Schedule Builder
- DegreeWorks
- Graduation / Commencement
- Registrar
- Transcripts

### SCHOLARSHIPS AND FINANCIAL SUPPORT
- Financial Aid
- MoneyWorks
- Scholarships
- Advocacy and Resource Center
- Discounts
- Work Study

## STUDENT ENGAGEMENT AND LEADERSHIP

### LEADERSHIP, INVOLVEMENT AND SERVICE
- Athletics and Recreation
- Co-Curricular Transcript (CCT)
- National Society of Leadership and Success
- Peer Mentoring Program
- Student Activities and Clubs
- Student Government Association (SGA)

### INTERNSHIPS AND EXPERIENTIAL LEARNING
- Experiential Learning
- Study Abroad
- Year Up

### NEW STUDENT PROGRAMS
- First Year Experience (FYE)
- Getting Prepared to Start (GPS)
- Panther Partners
Leveraging the consolidation of Enrollment Services at our Panther Station (Main Campus/Entrance Level). The Panther Station will offer a blend of In-person and virtual services.

- Students will access in-person services by scheduling and appointment through the Q-less system prior to being on campus.
- Students unable to schedule an appointment ahead of time will be able to access relevant resources and assistance via a self-service station located outside the Panther Station and connecting with a virtual zoom session with a live panther team member to assist.
- In-person assistance will always be available to the vulnerable student population that may encounter technology challenges at any time during their enrollment process.