

ATTENTION: All New, Transfer and Readmitted Students

Know your part. Do your part.

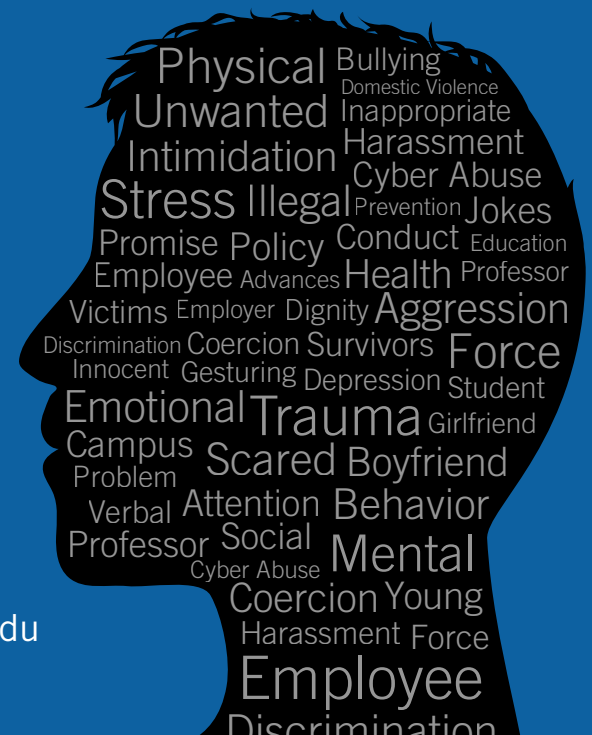
SEXUAL HARASSMENT AWARENESS & PREVENTION TRAINING

Complete the mandatory **SPARC** online training to help BMCC maintain a safe and welcoming college community.

1. Visit www.bmcc.cuny.edu
2. Select 'Blackboard' from the 'Log in' drop down on the top right of page
3. Log into your Blackboard account (use your CUNYfirst login)
4. On the Blackboard home page, go to the 'My Organizations' section
5. Click the SPARC link to complete the training
6. Print your certificate and save for your records



Questions:
Contact Student Affairs
at (212) 220-8130 or
studentaffairs@bmcc.cuny.edu



Frequently Asked Questions

1. What is the SPARC training?

SPARC is an online training that educates you about the college's sexual misconduct policies, how to report incidents and helpful resources available on campus. The training is **required** by New York State Education Law 129-b.

2. How do I know if I am required to take the SPARC training?

All new, transfer, readmitted students, and specific co-hort groups (Club officers, Student Government Association members, Study Abroad students, Student-Athletes, students traveling for overnight trips) must complete the training within their first semester at BMCC.

Please check your CUNYfirst 'to do list' for more info. If you took the SPARC training already at another institution, you must complete it at BMCC as a transfer student.

3. How do I access the SPARC training?

- Visit www.bmcc.cuny.edu
- Select 'Blackboard' from the 'Log in' drop down on the top right of page
- Log into your Blackboard account (use your CUNYfirst login)
- On the Blackboard home page, go to the 'My Organizations' section
- Click the SPARC link to complete the training
- Print your completion certificate and save for your records

All new transfer and readmitted students are automatically enrolled in SPARC. If the SPARC training does not appear on your CUNYfirst 'to do' list or on Blackboard, please contact Student Affairs at (212) 220-8130 or studentaffairs@bmcc.cuny.edu with your EMPLID.

If you are a member of a specific cohort (ex. athlete, club officer, etc.), please contact your administrator or coach about accessing the training.

4. How long is the SPARC training?

The training should take 30 minutes. We recommend completing in one sitting. You must read ALL the slides to successfully complete the training. **Please print and/or screenshot the Certificate of Completion for your records.**

5. What if I need assistance?

It's best that you complete the training on a laptop or desktop computer. If you use a Mac, you should either use Google Chrome or Firefox as your web browser. Please ensure that pop-up blockers are disabled. If you need help, contact Student Affairs at (212) 220-8130 or studentaffairs@bmcc.cuny.edu.

6. What happens if I do not complete the SPARC training?

Failure to complete the training **will prevent** your registration for the next semester so it's important that you complete the training as soon as possible.

7. Who do I contact if I want to report sexual harassment?

To report sexual harassment, please contact the Office of Compliance and Diversity at (212) 220-1236 or olevy@bmcc.cuny.edu.

8. Who do I contact if I need to request an accommodation regarding SPARC?

To request an accommodation, please contact Student Affairs at (212) 220-8130 or studentaffairs@bmcc.cuny.edu with your EMPLID.

