

**LETTER OF AGREEMENT BETWEEN  
THE BOROUGH OF MANHATTAN COMMUNITY COLLEGE  
CITY UNIVERSITY OF NEW YORK  
AND  
BARUCH COLLEGE, CITY UNIVERSITY OF NEW YORK**

**Agreement initiated by: Baruch College**

**PURPOSE**

Baruch College and Borough of Manhattan Community College (BMCC) hereby enter into this agreement to facilitate an opportunity for students who wish to transfer from BMCC's Associate of Arts degree in **Business Administration** to Baruch College's Bachelor of Science in Public Affairs (BSPA) degree in the School of Public Affairs (SPA). This agreement specifies the conditions and requirements necessary for BMCC students to transfer to Baruch College with no loss of credit.

**CHANGES**

Neither party may change this agreement unilaterally. Proposed changes in policies or curricula by either party must be communicated in writing to the other party and agreed upon in consultation with relevant officials of each institution. Any changes agreed upon must be signed, dated, and attached to this agreement.

**NOTICE OF CANCELLATION**

Either party may independently cancel this agreement by notifying the other party no less than one academic year before the intended date of cancellation.

**ADMISSION REQUIREMENTS**

1. All students transferring from BMCC to Baruch who wish to major in BSPA must meet the general requirements for admission to the BSPA major as described in the undergraduate course catalogue.
2. BMCC students who take Analytic Geometry and Calculus I (MAT 301) will be exempted from taking Concepts of Discrete Mathematics (MTH 2301) at Baruch College.
3. Baruch College will accept transfer credits only, not course grades.
4. Grades in courses to be accepted for transfer to the BSPA major must be B or better.
5. Baruch will accept up to 9 transfer credits towards its BSPA major.

**Total transfer credits granted toward baccalaureate degree: 60**

**Total additional credits required at the senior college level to complete degree: 60**

**COURSE EQUIVALENCY LISTING**

**BMCC**

**Baruch College**

POL 100 American Government	PUB 1250 Public Administration in Modern Society
POL 111 Political Economy of Technoscience	PAF 4401 Seminar in Public Affairs
POL 151 Politics of Puerto Rican Communities	PAF 3015 Qualitative Studies of Communities
POL 220 Politics and Government in NYC	PAF 3005 Public Affairs in NYC
POL 260 Political Theory	PAF 3010 Policy and Politics

**Course equivalency from TIPPS as of May 7, 2010**

<b>I-A. COURSE TO COURSE EQUIVALENCIES AND TRANSFER CREDIT AWARDED</b>						
<b>BMCC GENERAL REQUIREMENTS</b>						
<b>BMCC</b>			<b>BARUCH COLLEGE</b>			
<b>Course</b>	<b>Description</b>	<b>Cr</b>	<b>Course</b>	<b>Description</b>	<b>Cr</b>	<b>Cr Granted</b>
ENG 101	English Composition I	3	ENG 2100	Writing I	3	3
ENG 201	English Composition II	3	ENG 2150	Writing II	3	3
HED 100	Health Education	2	XXX	Free Electives	2	2
MAT 206	Mathematical Foundation for Calculus	4	MTH 2001	Pre-Calculus	4	4
ECO 202	Microeconomics	3	ECO 1001	Microeconomics	3	3
SPE 100	Fundamental of Speech	3	COM 1010	Speech Communication	3	3
XXX xxx	Liberal Arts Elective - <i>Please choose 21 credits from list below:</i>	21	XXX xxx	Liberal Arts Elective - <i>Please choose 21 credits from list below:</i>	21	21
XXX xxx	Art or Music	2	XXX xxx	Art or Music	2	2
XXX xxx	Science	4	XXX xxx	Science	4	4
	<b>Total General Credits</b>	45		<b>Total General Credits Transferred in Baruch College BSPA Program</b>	45	45

1-B. BUSINESS ADMINISTRATION LIBERAL ARTS ELECTIVE						
PLEASE CHOOSE 21 CREDITS FROM LIST BELOW:						
Course	Description	Cr	Course	Description	Cr	Cr Granted
MAT 209	Statistics	4	STA 2000	Business Statistics I	4	4
ENG 391/92	World Literature I/ World Literature II	3	ENG 2800/ENG 2850	Great Works of Literature I / Great Works of Literature II	3	3
XXX xxx	Foreign Language	6-8	XXX xxx	Foreign Language	6-8	6-8
POL 100/POL 111/POL 151/POL220/POL260	American Government /Political Economy of Techno science/Politics of Puerto Rican Communities/Politics and Government in NYC/ Political Theory	9	PAF 4401/PAF 3015/PAF 3005/PAF 3010	Public Administration in Modern Society /Seminar in Public Affairs/ Qualitative Studies of Communities/ Public Affairs in NYC/ Policy and Politics	9	9
MAT 301	Analytic Geometry and Calculus I	4	MTH 2610	Calculus I	4	4

2. COURSE TO COURSE EQUIVALENCIES AND TRANSFER CREDIT AWARDED						
BMCC CURRICULUM REQUIREMENTS						
BMCC			BARUCH COLLEGE			
Course	Description	Cr	Course	Description	Cr	Cr Granted
BUS 104	Introduction to Business	3	XXX xxx	Free Electives	3	3
BUS 110	Business Law	3	LAW 1101	Fundamentals of Business Law	3	3
ACC xxx	Accounting Electives	4	XXX xxx	Free Electives	4	3*
CIS 200	Introduction to Information Systems and Technologies	3	CIS 2200	Introduction to Information Systems and Technologies	3	3
MAR 100	Introduction to Marketing	3	XXX xxx	Free Electives	3	3
	<b>Total Curriculum Credits</b>	16		<b>Total Curriculum Credits Transferred</b>	16	15
<b>Maximum Credits Transferred into Baruch College BSPA Program</b>						60
<b>Remaining Credits to be Completed at Baruch College</b>						60

3. BMCC /BARUCH COLLEGE CREDIT REQUIREMENTS		
	BMCC	Baruch
Arts & Science (57 Credits)	35	22
Business (9 Credits)	6	3
Public Affairs (30 Credits)	9	21
Free Electives	10	14
<b>Total Credits</b>	<b>60</b>	<b>60</b>

The BSPA major is 30 credits total comprised of 5 core "required" courses, 4 "elective" courses and 1 "Seminar in Public Affairs" (PAF 4401).

<b>Required Courses</b>	<b>Credits</b>
<u>PAF 3005</u> - Public Affairs in New York City	3
<u>PAF 3015</u> - Qualitative Studies of Communities	3
<u>PAF 3102</u> - Economic Analysis and Public Policy	3
<u>PAF 3201</u> - Public Communication and Organizations	3
<u>PAF 3401</u> - Quantitative Methods for Policy and Practice	3
<u>PAF 4401</u> - Seminar in Public Affairs	3

<b>Elective Courses</b>	<b>Credits</b>
<u>PAF 3010</u> - Policy and Politics	3
<u>PAF 3020</u> - Ethics and Civic Engagement	3
<u>PAF 3040</u> - Information and Society	3
<u>PAF 3103</u> - Public Finance/Managing Public Resources	3
<u>PAF 3301</u> - Models of Service Delivery	3
<u>PAF 3402</u> - Policy Analysis	3
<u>PAF 3501</u> - Advanced Statistical Analysis for Public Policy and Management	3
<u>PAF 3601</u> - Programs, Policy and Evaluation Research	3
<u>PAF 4199</u> - Selected Topics in Public Administration	3
<u>PAF 5000</u> - Independent Study in Public Affairs	tbd
<u>PAF 5452</u> - Internship In Public Affairs	3

BMCC and Baruch College agree to notify each other if curriculum requirements, course numbers, content or catalog descriptions change. Furthermore, the parties involved understand that any change in curriculum requirements, course number, and content or catalog description may require modification to this agreement.

It is also understood that BMCC will identify students who wish to participate in the articulation, and will recommend the BSPA program at Baruch College to those who successfully complete the associate's degree at BMCC.

**Effective Date: May 31, 2010**

