

LETTER OF ARTICULATION BETWEEN

**THE BOROUGH OF MANHATTAN COMMUNITY COLLEGE, CITY UNIVERSITY OF NEW YORK
AND
YORK COLLEGE, CITY UNIVERSITY OF NEW YORK**

Agreement initiated by: Borough of Manhattan Community College

Sending College: Borough of Manhattan Community College
Department: Business Management
Program: Business Administration
Degree: A.A.

Receiving College: York College
Department: Accounting and Business
Program: Aviation Management
Degree: B.S.

PURPOSE

York College and Borough of Manhattan Community College (BMCC) hereby enter into this agreement to facilitate an opportunity for students who wish to transfer from BMCC's Associate of Arts degree in Business Administration to York College's Bachelor of Science degree in Aviation Management. This agreement specifies the conditions and requirements necessary for BMCC students to transfer to York College with no loss of credit.

CHANGES

Neither party may change this agreement unilaterally. Proposed changes in policies or curricula by either party must be communicated in writing to the other party and agreed upon in consultation with relevant officials of each institution. Any changes agreed upon must be signed, dated, and attached to this agreement.

NOTICE OF CANCELLATION

Either party may independently cancel this agreement by notifying the other party no less than one academic year before the intended date of cancellation.

ADMISSION REQUIREMENTS

All students transferring from BMCC's Business Administration program to York College's Aviation Management program must meet the following general requirements:

- 1) Students must have a cumulative grade point average of at least 2.0 on a 4.0 scale.
- 2) York College will accept transfer credits only, not course grades.
- 3) Except for students entering with an Associates Degree, all courses must be completed with a grade of "C" or higher to be accepted as transfer.
- 4) At least 60 semester credits will be accepted towards the York College B.S. degree in Aviation Management.
- 5) Students eligible for transfer to York College under this agreement must have met at least the minimum requirements for admission to BMCC, including a U.S. high school diploma.
- 6) During the period of this agreement, both institutions agree:
 - a) To monitor the academic performance of BMCC students who wish to matriculate at York College under this agreement, identify problems, and work cooperatively to ensure smooth transfer with minimal academic disruption.
 - b) To notify each other concerning any contemplated curricular changes, which would affect the future of **this** agreement.

Total transfer credits granted toward baccalaureate degree: 61

Total additional Credits required at the senior college level to complete degree: 59

BUSINESS ADMINISTRATION PROGRAM AT BOROUGH OF MANHATTAN COMMUNITY COLLEGE

COURSE EQUIVALENCY LISTING FOR YORK COLLEGE'S AVIATION MANAGEMENT DEGREE

COURSE TO COURSE EQUIVALENCIES AND TRANSFER CREDIT AWARDED						
BOROUGH OF MANHATTAN COMMUNITY COLLEGE			YORK COLLEGE EQUIVALENT			Transfer Credit Granted
General Requirements (45 Credits)			General Education Requirements* (42-52 Credits)			
Course	Description	Cr	Course	Description	Cr	
ENG 101	English Composition I	3	<p align="center">* Students with an A.A., A.S. or A.A.S. degree from a CUNY or SUNY community college, with the exception of students in the Nursing Program, will have fulfilled the General Education Requirements except for Writing 301, 302 or 303. Students may still have to take some courses included in the G.E.R. if they are required by their major, or they are prerequisites for other courses.</p> <p align="center">All Business Majors must include Mathematics 115 towards fulfillment of General Education or Degree Requirements. This course must be completed at York College</p> <p align="center">ADDITIONAL YORK GER:</p>			45
ENG 201	English Composition II	3				
HED 100	Health Education	2				
MAT 200 OR MAT 206	Introduction to Discrete Mathematics OR Mathematical Foundations of Calculus	4				
SPE 100	Fundamentals of Speech	3				
XXX XXX	Music or Art	2				
XXX XXX	Liberal Arts Electives	21				
SCIENCE XXX XXX	General Astrology (AST 110), General Biology (BIO 110), General Chemistry (CHE 110), General Physics (PHY 110)	4				
ECO 201 or ECO 202	Macroeconomics or Microeconomics	3	WRIT 301, 302, or 303	Choose one: Research and Writing Course	3	0
			MATH 115	Quantitative Methods for Decision Making	4	0
	Total General Requirement Credits	45	Total General Education Credits Transferred			45
Total Additional GER Credits To be Taken at York						7
BOROUGH OF MANHATTAN COMMUNITY COLLEGE			YORK COLLEGE EQUIVALENT			Cr. Granted
Curriculum Requirements			Major Requirements			
Course	Description	Cr	Course	Description	Cr	
BUS 104	Introduction to Business	3	XXX XXX	Applied toward general education or elective credit	3	3 Elect Cr
BUS 110	Business Law	3	BUS 283	Business Law I	3	3
ACC 1XX	Accounting Elective (ACC 122)	4	ACC 101	Accounting I	4	4
MAR 100	Introduction to Marketing	3	MKT 341	Introduction to Marketing (Elective Credit)	3	3 Elect Cr
CIS 100 OR CIS 200	Intro to Computer Applications Intro to Information Systems	3	BUS 201	Computer Applications in Business (Elective Credit)	3	3 Elect Cr
Total Curriculum Requirement Credits		16	Total Curriculum Credits Transferred to Major			7
Total Curriculum Requirements Transferred as Electives						9
TOTAL NUMBER OF BMCC CREDITS TRANSFERRED TO YORK COLLEGE						61
ADDITIONAL UPPER DIVISION CREDITS TO BE COMPLETED AT YORK COLLEGE						59

* The York College Core (42-51 credits) is waived for transfer students with an A.S. in the Business Administration major.

**YORK COLLEGE UPPER DIVISION COURSES REMAINING FOR
BACCALAUREATE DEGREE IN AVIATION MANAGEMENT (53 CREDITS)**

1. AVIATION MANAGEMENT MAJOR REQUIREMENTS (44 CREDITS)						
BOROUGH OF MANHATTAN COMMUNITY COLLEGE			YORK COLLEGE REQUIREMENT			Cr Granted
Course	Description	Cr	Course	Description	Cr	
ACC 122	Principles of Accounting I	4	ACC 101	Accounting I	4	4
			ACC 102	Accounting II	4	
			BUS 230	Introduction to the Aviation Business	3	
			BUS 235	Airport Planning and Management	3	
BUS 110	Business Law	3	BUS 283	Business Law I	3	3
			BUS 321	Business Finance	3	
			BUS 330	Aviation Operations	3	
			BUS 335	Case Studies in Aviation Financial Management	3	
			ECON 102	Elementary Economic Analysis II	3	
			ECON 220	Introduction to Economic Statistics	3	
			MKT 353	Aviation Marketing and Economics	3	
			POL 228	Public Administration in the Political Setting	3	
			POL 233	Introduction to Aviation Safety & Security	3	
			POL 402	Aviation Policy Seminar	3	
Total Major Requirements Transferred to York College						7
Additional Major Requirements To Be Completed At York College						37
2. MAJOR ELECTIVES (9 CREDITS): <i>One Course to be chosen from each group</i>						
GROUP I						
<i>No BMCC Course Equivalencies Exist. Requirement(s) will be completed at York College.</i>	Course	Course Description	Cr	Cr Granted		
	BUS 202	Introduction to Management Information Systems	3	0		
	BUS 236	Air Cargo Management	3	0		
	BUS 237	Introduction to Emergency Planning & Management	3	0		
	BUS 392	Aviation Internship in the Private Sector	3	0		
	GEOL 282	Weather and Climate	3	0		
GROUP II						
<i>No BMCC Course Equivalencies Exist. Requirement(s) will be completed at York College.</i>	Course	Course Description	Cr	Cr Granted		
	POL 241	Basic Factors in International Politics	3	0		
	POL 307	Aviation Law	3	0		
	POL 392	Aviation Internship in the Public Sector	3	0		
GROUP III						
<i>No BMCC Course Equivalencies Exist. Requirement(s) will be completed at York College.</i>	Course	Course Description	Cr	Cr Granted		
	PSY 219	Psychology of Terrorism	3	0		
	PSY 328	Human Factors Psychology	3	0		
	SOC 220	Social Research I	3	0		
Additional Elective Requirements To Be Completed At York College						9
ADDITIONAL LIBERAL ARTS AND ELECTIVE COURSES (15 CREDITS)						
BOROUGH OF MANHATTAN COMMUNITY COLLEGE			YORK COLLEGE EQUIVALENT			
Course	Course Description	Cr	Course	Course Description	Cr	
BUS 104	Introduction to Business	3	XXX XXX	Elective Credit	3	
MAR 100	Introduction to Marketing	3	MKT 341	Introduction to Marketing	3	
CIS 100 OR CIS 200	Introduction to Computer Applications Introduction to Information Systems	3	BUS 201	Computer Applications in Business	3	
Total Elective Credits Transferred to York						9
Total Elective Credits To Be Completed At York						6

Total Additional GER Credits Needed	7
Total Additional Major Requirement Credits Needed	37
Total Additional Major Elective Credits Needed	9
TOTAL ADDITIONAL CREDITS TO BE COMPLETED AT YORK COLLEGE	59

1. All Business Majors must include Mathematics 115 and Economics 101 towards fulfillment of General Education or Degree Requirements.
2. At least 15 credits in Major Requirement must be taken at York College. 60 credits in Liberal Arts required.

SECTION B

York College agrees to accept into the Bachelor of Science degree program in Aviation Management students from the Borough of Manhattan Community College who successfully complete the Business Administration curriculum described in Section B, thereby receiving an Associate of Arts degree. Successful completion of the Business Administration curriculum at Borough of Manhattan Community College includes attainment of at least a 2.0 overall grade-point average.

Borough of Manhattan Community College and York College agree to notify each other if curriculum requirements, course numbers, content or catalog descriptions change. Furthermore, the parties involved understand that any change in curriculum requirements, course number, and content or catalog description may require modification to this agreement.

It is also understood that the Department of Business Management at Borough of Manhattan Community College will identify students who wish to participate in the articulation, and will recommend the Aviation Management program at York College to those who successfully complete the Business Administration curriculum.

Effective Date: January 1, 2009