

Borough of Manhattan Community College
199 Chambers Street, New York, NY10007

JOB OPENINGS

**The Testing Office is currently looking for
temporary, part-time Test Administrators**

Requirements:

- **Must be exempt from all CUNY/ACT tests**
- **Must be able to orally administer tests to populations of 35-500 persons per session**
- **Must be willing to travel to administer tests off campus in Manhattan**
- **Must have basic skills in operating computers**
- **Professional attire required**
- **Fingerprinting fee is required for all who are either part- time students/or not currently enrolled in a CUNY college**

\$ 9.85/hr

Maximum of 20 hours per week.

**Please get an application from the Testing Office, Room N-700
Mon. - Thurs. 9 a.m. - 7:00 p.m. □ Fri. 9:00 a.m. – 12:00 noon**