

### TRAINING AT A COLLEGE OR UNIVERSITY

College training may be provided for VESID consumers when required to achieve an agreed upon goal in the Individualized Plan for Employment (IPE). Individuals must be able to demonstrate the necessary academic ability to complete college level work. Required remediation for basic academic skills should be accomplished prior to college admission. Depending on an individual's financial resources, consumer participation in the cost of services may be required. The actual amount of VESID's contribution to direct costs of tuition, fees, required texts and room and board (if applicable), will be calculated by the college after all other available financial aid has been considered. In order for VESID to consider financial support for college training, the individual must make application to VESID by **April 15<sup>th</sup> for the Fall semester** and **September 15<sup>th</sup> for the Spring semester**. The individual must also make application for TAP and Pell as well as other sources of financial assistance within the required time frames.

College Components	VESID Provisions
<b>Full-Time Tuition, Fees, Books &amp; Materials</b>	VESID's contribution for direct college expenses related to tuition, fees, required texts and materials is a maximum of \$2,150 per academic year <b>after</b> all other available financial aid, grants/scholarships and VESID calculated student/family resources are applied. Required books and materials purchases must be finalized within the first four weeks of the semester.
<b>Room and Board</b>	VESID may contribute a maximum of \$850 per academic year. A cost-effective analysis will be applied regarding commuting vs. living on campus. This means that VESID will pay towards the lower of the two expenses.
<b>Length of Training</b>	Students <b>may</b> be allowed an additional 2 semesters to complete an Associate's Degree and 4 additional semesters to complete a Bachelor's Degree. The maximum allowances include all part-time training and previously completed course work that can be applied to the current degree program.
<b>Part-Time</b>	Part-time training is defined as taking fewer than 12 credits per semester or the equivalent for schools operating on a trimester or other basis. It cannot exceed two calendar years and with agreement of the VESID VRC, may be allowed any time during the training. If courses are dropped during a semester, resulting in fewer than 12 credits, the semester must be considered as part-time. VESID's maximum contribution amount is prorated based on the percentage of full-time credits taken.
<b>Summer, Mini, or Intersession</b>	VESID may contribute only when it is: cost effective to VESID; enables completion of required or sequential courses that are otherwise unavailable; allows repeat of failed course work required to meet the employment goal date on the IPE; or disability related factors restrict the individual from taking the required number of credits per semester. This assistance is in addition to VESID's maximum contribution for direct college expenses and is paid at the part-time rate.
<b>Approved Vendors</b>	Colleges must meet accreditation requirements and the institutions selected must be most cost effective to VESID.
<b>Financial Aid</b>	Students must apply for all available Financial Aid and provide VESID with documentation, including amount(s) of any award(s). Documentation must be submitted to VESID by June 1 <sup>st</sup> for the Fall term and November 1st for the Spring term.
<b>Refunds/Overpayment</b>	If an overpayment exists, i.e. financial aid awarded and any VESID advance payment exceeds actual cost, the consumer is expected to pay VESID the overpayment amount.
<b>Academic Standards</b>	Students must provide VESID with the academic standards for their degree program, as defined by the college. These standards as well as the standards to continue receiving TAP and Pell awards must be met by the student in order for VESID to continue financial support for college training. Course grade reports must be immediately submitted to your VESID Counselor after each semester.
<b>Out-of-State Training</b>	May be allowed, but VESID costs will equal the amount that would have been contributed toward a college program available within NY State.
<b>Graduate Training</b>	VESID will contribute to graduate level training only when such training is required for the individual's "Employment Goal" as described on the Individualized Plan for Employment (IPE). VESID maximum contribution limits apply.
<b>Foreign Training</b>	Allowed only if the home educational institution is providing instruction outside the US and such training is required for the degree program. VESID maximum contribution limits apply.