



2009-10 INCOME ADJUSTMENT INDEPENDENT STUDENT WORKSHEET

Note: This form may not be submitted before July 1, 2009

STUDENT NAME: _____ **SS#:** _____

Check the one reason below that best describes your family’s change of economic circumstances and provide the documentation specified below (or required by a Financial Aid Counselor). To be considered for an income adjustment, you must have already completed a 2009-10 FAFSA and received your Student Aid Report (SAR). You must then see a Financial Aid Counselor with your SAR, this worksheet and the required documentation.



- 1. Student or student’s spouse has had a significant loss of income in 2009 or 2010 due to a period of unemployment, a change of jobs, or going from full-time to part-time employment.**

Documentation – 2008 tax returns; 2009-10 Verification Worksheet; letter of termination (or statement from student or spouse indicating when employment terminated); 2009/2010 financial documents (last pay stub, unemployment benefit rate letter [and the NYS Unemployment Benefits Online Pay History, which is available at the NYS Department of Labor’s Website <https://ui.labor.state.ny.us/> or, for non-NYS residents, the equivalent from your state], current public assistance budget, etc.).



- 2. Student or student’s spouse earned money in 2008 but has not been able to earn money in 2009 or 2010 because of a disability or natural disaster that occurred in 2008 or 2009.**

Documentation – 2008 tax returns; 2009-10 Verification Worksheet; statement from the student’s or spouse’s employer, insurance company, Worker’s Compensation Board, or other disability agency indicating when employment terminated; in cases of a natural disaster, a statement explaining the nature of the disaster and the date employment terminated; 2009/2010 financial documents (disability or Worker’s Compensation statements, etc.).



- 3. Student or spouse received unemployment compensation or some untaxed income or benefit in 2008 or 2009 but has completely lost that income or benefit in 2009 or 2010. The untaxed income or benefit must be from a public or private agency, from a company or from a person because of a court order.**

Documentation – 2008 tax returns; 2009-10 Verification Worksheet; a statement from the appropriate agency, company or person making the benefit payments indicating when the benefits terminated.



- 4. The student has separated or divorced after already applying for Federal student aid.**

Documentation – a copy of the divorce decree or a statement from the student indicating the date of separation; 2008 tax returns and W-2 forms; 2009-10 Verification Worksheet; 2009/2010 financial documents for student (current pay stubs, etc.).



- 5. The student’s spouse has died after the student has applied for Federal student aid.**

Documentation – a copy of the death certificate for the spouse; 2008 tax returns and W-2 forms; 2009-10 Verification Worksheet; 2009/2010 financial documents for the student (current pay stub; social security statements, etc.).

STUDENT’S/SPOUSE’S CERTIFICATION:

I/we hereby certify that all information submitted in support of this request for an income adjustment is true and complete to the best of my/our knowledge. I/we swear that I/we have not knowingly or intentionally provided any fraudulent documentation. I/we understand that if I/we are found to have knowingly or intentionally given false statements or fraudulent documentation, this request will be denied and the student’s eligibility for federal financial aid jeopardized.

Student’s Signature: _____ **Date:** _____

Spouse’s Signature: _____ **Date:** _____