



2009-10 EXPENSE ADJUSTMENT STUDENT WORKSHEET

Note: This form may not be submitted before July 1, 2009.

STUDENT NAME: _____ **SS#:** _____

If you or your family have unusual expenses that are not reflected on your FAFSA, please complete this worksheet by checking the appropriate reason (or reasons) and provide the documentation specified below (or required by a Financial Aid Counselor). To be considered for an expense adjustment, you must have already completed a 2009-10 FAFSA, received your Student Aid Report (SAR), and completed requirements for income verification. You must then see a Financial Aid Counselor with your SAR, this worksheet and the required documentation.

1. **You or your parents pay (or paid) tuition expenses for a member of your household at an elementary or secondary school.**

Documentation – Letter from the school indicating the name and the amount of elementary, junior high or high school tuition paid for each family member in either 2008 or 2009. (Tuition does not include room, board, books, transportation, etc. Don't include tuition that you paid for yourself, tuition paid for by scholarships, or any tuition paid for pre-school or college.)

2. **You or your parents pay (or paid) unusual medical, dental, or nursing home expenses, not covered by insurance, for a member of your household.**

Documentation – Schedule A from your or your parents' 2008 tax return listing the amount of medical/dental/nursing home/medical insurance payments made in that year; or the actual receipts for these expenses for that year, or for those incurred and paid in 2009. Do not include amounts covered by insurance, your company, medical reimbursement accounts (flexible spending accounts) or self-employed health deductions from 1040 line 29.

3. **One or both of your parents will be enrolled in a degree or certificate program at a post-secondary institution on at least a half-time basis during the current award year. This program of study is required by your parents' present employer or by law or regulation, to keep their salary or job, or to keep or improve the skills they must have in their job, or meet or continue to meet the minimum qualifications for their occupation.**

Documentation – statement from employer or agency detailing specific education requirements, statement of attendance from institution confirming parents' enrollment and degree status, etc.

4. **You have other unusual expenses not covered on your application that affect your eligibility for student financial aid.**

Documentation – statements detailing the nature of these unusual expenses along with receipts, cancelled checks, etc.

STUDENT'S/SPOUSE'S/PARENTS' CERTIFICATION:

I/we hereby certify that all information submitted in support of this request for an expense adjustment is true and complete to the best of my/our knowledge. I/we swear that I/we have not knowingly or intentionally provided any fraudulent documentation. I/we understand that if I/we are found to have knowingly or intentionally given false statements or fraudulent documentation, this request will be denied and the student's eligibility for Federal financial aid jeopardized.

Student's Signature: _____ **Date:** _____

Spouse's Signature: _____ **Date:** _____

Parent's Signature: _____ **Date:** _____