



Student Affairs

Borough of Manhattan Community College
The City University of New York
www.bmcc.cuny.edu

199 Chambers Street
New York, NY 10007-1097
tel. 212-220-8130
fax 212-220-8129

Faculty Report Form For Suspected and/or Adjudicated Incidents of Academic Dishonesty

Please complete this form to report any instance of suspected and/or adjudicated academic dishonesty. In addition, make a copy for your records and forward the original along with copies of all available supporting documentation to the Office of Student Affairs – S343. If multiple students are involved, please fill out a form for each student.

Instructor's Name: _____ Dept. _____
 Tel. No. _____ E-mail _____
 Course _____ Section _____ Semester _____
 Student Name: _____ Student ID. XXX-XX-_____
 Date of Incident _____
 Type of Incident: Cheating Plagiarism Other _____

Explanation of Incident: _____

Did the student admit to the charge of cheating, plagiarism or other act of academic dishonesty?
 Yes No
 Explanation _____

Have you resolved the matter with the student? Yes No
 If yes, how?
 A failing grade on the exam/paper assignment
 A failing final grade
 Other _____

Do you advocate further action by the college? Yes No

Signature of Faculty Member _____ Date _____