

**PROPOSED REVISION**  
**TO THE GOVERNANCE PLAN OF MARCH 21, 1983**  
**BOROUGH OF MANHATTAN COMMUNITY COLLEGE**  
**May 28, 2003**

**PREPARED BY THE AD HOC COMMITTEE ON GOVERNANCE**

**Faculty and staff: Emily Anderson, chair, Alberta Grossman, secretary, Yvonne Hatami, Debbie Lane, Carmen D. Martinez, Susana Powell, Suzanne Schick, Alejandro Varderi. Administration: Robert Diaz, vice-president, Human Resources; Richard Hasselbach, executive counsel. Student: Winston Chow, SGA senator.**

## **OVERVIEW OF PROPOSED GOVERNANCE REVISION**

**Faculty College Council May 28,2003**

**The proposed amendments to the governance plan represent a comprehensive revision of Article I (The Faculty Council). The proposal is for a bicameral structure that includes a FACULTY SENATE and a COLLEGE COUNCIL. Matters decided by each body will go directly to the president of the college for final decisions before they are referred to the Board of Trustees.**

**The FACULTY SENATE will be responsible for making recommendations on the principal academic decisions including academic programs, degree requirements and graduation requirements.**

**Voting membership of the FACULTY SENATE will consist of department chairs, elected full- time faculty representatives for each department, elected adjunct department representatives and at-large representatives, elected full-time faculty delegates at large, University Faculty Senate delegates, elected CLT delegates, SGA delegates, the two academic deans, the Senior Vice President for Academic Affairs, and the President. The chair of the FACULTY SENATE will be elected. Chairs of any standing committee may solicit volunteers to serve, without vote, as necessary and appropriate.**

**The COLLEGE COUNCIL will focus on the larger educational and policy issues affecting the college and university such as institutional planning and budgeting. The voting membership of the College Council will include all members of the FACULTY SENATE, certain additional members of the administration (ex-officio) and members of the larger college community; HEO's College Assistants and Civil Service Staff. Members of the college community who are not members of the College Council may be elected by the body to serve on Council committees except for the executive and the elections committees.**

**The COLLEGE COUNCIL is established in accordance with the Board of Trustees' mandate for governance inclusive of all constituents within the college community. The bicameral structure proposed will provide both for inclusiveness and the preservation of traditional faculty responsibilities and privileges.**

**Article II: Department Organization is unchanged.**

**Article III: College-Wide Personnel & Budget Committee is unchanged.**

**Article IV: Personnel Review Committee is unchanged**

**[Article V. The Faculty Its Meetings & Polls ]**

**Article V. Amendments**

NOTE: In the following documents, new material is in **boldface type**. Material eliminated is in [bracketed plain type]. Material that can be found in the current governance in the sections on the Faculty Council is in plain type.

## PROPOSED BMCC GOVERNANCE

### ARTICLE 1 : LEGISLATIVE BODIES: THE FACULTY SENATE AND THE COLLEGE COUNCIL

#### A. FACULTY SENATE

##### Section 1 Purpose

- a. The Faculty **Senate** [ Council] of the Borough of Manhattan Community College shall be responsible for the principal academic policy decisions of the college, including admissions criteria, academic programs, degree requirements and graduation requirements. It shall be the agent of the faculty in carrying out the functions of faculty subject to the provisions of the By-laws of the Board of Trustees.
- b. The Faculty **Senate** shall have all the responsibilities of the faculty subject only to the right of the faculty to reverse any specific vote of the **Senate** by a two-thirds vote of the entire membership of the faculty.

##### Section 2: Faculty **Senate** Membership

- a. Voting Members/Eligibility and Representation
  - i. Chairs of all academic departments.
  - ii. Full time faculty elected by and from the full-time faculty in academic departments, represented in the following way: Two for each instructional department with 20 or more teaching faculty members; one for each instructional department with fewer than 20 members.
  - iii. Full-time faculty equal to the number of departments, elected at-large from and by full-time faculty.
  - iv. **Currently employed adjuncts who have completed two consecutive semesters at BMCC, are elected by and from adjuncts in academic departments. They are elected by secret ballot in May of the appropriate year. They serve a three-year term with 1/3 to be elected each year. Representation is as follows: 1 representative per department with 20 or more adjuncts. Departments with fewer than 20 adjuncts will be pooled for representation, with 1 representative for every 20 adjuncts elected by and from members of those departments. Pool representation is limited to 2.**
  - v. **Two** full-time employees elected by and from college laboratory technicians with teaching responsibilities **who have completed two consecutive semesters at BMCC.**
  - vi. **12 student representatives elected by the SGA according to their by-laws.**
  - vii. **Ex-officio: the elected BMCC delegates to the university Faculty Senate**
  - viii. **Ex-officio:** the president of the college, the senior vice-president for academic affairs; **two academic** deans.

**b. Non-voting Members**

- i. The Registrar
  - ii. **The Director of enrollment Management**
- c. There shall be no substitutes or proxies in place of absent members

Section 3 Faculty **Senate** Elections and Vacancies

- a. **Full-time department delegates, except for the department chair are elected by secret ballot by eligible members of the department for a term of three years in May of the appropriate year. Vacancies are filled in the same manner by the department for the unexpired portion of the term. Department delegates may not succeed themselves after having served two successive full terms.**
- b. Delegates-at-large are chosen from the membership of the **full-time** faculty. They serve a three-year term with 1/3 to be elected each year. Candidates must file a nominating petition containing the signatures of 25 [eligible voters] **full-time** faculty. Elections of delegates-at-large are by secret ballot in April of each year with newly elected delegates-at-large assuming office at the next annual organizational meeting. Delegates-at-large are ineligible to serve simultaneously as department delegates. Vacancies for delegates-at-large are filled from the list of unsuccessful candidates of the last election, with the person having the most votes among the unsuccessful candidates receiving the vacancy. The vacancy is for the unexpired portion of the term.
- c. **An eligible adjunct wishing to be elected as a representative from an individual department, must submit his/her name to the elections committee. Candidates for the pool must file a nominating petition containing the signatures of at least five adjuncts from at least two departments in the pool. All adjuncts serve a three-year term with 1/3 to be elected each year. Elections are by ballot mailed to adjuncts' homes in May of the appropriate year. Vacancies for all delegates are filled from the list of unsuccessful candidates of the last election, with the person having the most votes among the unsuccessful candidates receiving the vacancy. The vacancy is for the unexpired portion of the term.**
- d. **College Laboratory Technician delegates currently employed who have completed two consecutive semesters at BMCC are elected by and from College Laboratory Technicians in academic departments. They are elected by secret ballot in May of the appropriate year. They serve three-year staggered terms. Candidates for the position must file a nominating petition containing the signatures of at least five CLTs assigned to academic departments. Vacancies are filled from the list of unsuccessful candidates of the last election, with the person having the most votes among the unsuccessful candidates receiving the vacancy. The vacancy is for the unexpired portion of the term.**

- e. **Student Government Association representatives are elected by the SGA in accordance with the procedures established in their by-laws. They are elected in September of each year to serve for one year terms.**

#### Section 4. Structure and Function of the Faculty **Senate**

##### Officers and their duties

- a. **The chair, the vice-chair, and the secretary of the Faculty Senate are elected from the membership by secret ballot by a majority vote at its organizational meeting.** In the absence of both the chair and vice-chair, the chair appoints a member of the body to preside.
- i. The chair and vice-chair are members of the Executive Committee of the **Senate**.
  - ii. The chair or vice chair shall preside over the Executive Committee.
  - iii. The secretary of the Faculty **Senate** is a member of the Executive Committee, but not of any other standing committee. The secretary is responsible for the minutes of all meetings, and for the notification of all members of Faculty Senate concerning meetings and **Senate** action.
  - iv. Faculty **Senate** at its first general meeting elects a parliamentarian by a majority vote each year.
- b. Meetings
- i. **The Faculty Senate meetings follow the College Council meetings and are incorporated into the college calendar.** The Faculty **Senate** meets at least twice each semester **as determined by its Executive Committee**
  - ii. Upon petition of 20 members of the Faculty **Senate** a meeting must be called in order to deal with matters of Faculty **Senate** concern. **Special meetings may be called by chair, the Executive Committee or a resolution from the Faculty Senate.**
  - iii. When time permits, the proposed agenda for both stated and special meetings is sent to the college community, the SGA and Faculty **Senate** at least one week prior to the meetings.
  - iv. A quorum of both stated and special meetings shall consist of fifty percent of the membership plus one.
  - v. The order of business at meetings shall proceed as follows:
    - (a) Call to order
    - (b) Action on minutes
    - (c) Communications and announcements
    - (d) Old business
    - (e) Reports of standing committees
    - (f) Reports of special committees
    - (g) New business

- c. Meetings of the Faculty **Senate** follow Robert's Rules of Order, revised, latest edition. Minutes of each meeting are sent to the college community as soon as practicable after the meetings, but in no case more than ten days after each meeting.
- d. Members of the college community who are not members of the Faculty **Senate** may attend meetings and shall have the privilege of the floor, but may not vote.

#### Section 5. Structure and Functions of Faculty **Senate** Committees

- a. The Faculty **Senate** shall establish two types of standing committees: administrative and policy committees. By vote of the body, they may also establish special committees.
  - i. The voting members of the standing committees include those elected to serve on Faculty **Senate** itself and **ex-officio voting members**, the president of the college, the senior vice-president for academic affairs and **two academic deans**. However, a maximum of two [three] student representatives, [elected by the Student Government Association in secret ballot from the regularly elected Student Government Officers and Senators] may serve with full voting rights on any standing policy committee except the Faculty Development Committee.
    - (a) No student may serve on more than one committee. **Students are not eligible to serve on administrative committees.** Students may serve on the Academic Standing Committee when it meets to discuss policy questions or to consider student appeals. However, the names of appellants are kept confidential whenever student representatives are present and appellants are afforded the opportunity to specify in writing that they request a hearing by faculty only.
  - ii. **Chairs of any standing committee may solicit volunteers to serve, without vote, as necessary and appropriate.**
- b. Standing Administrative Committees are: the Committee on Committees, the Elections Committee and the Executive Committee. The function of administrative committees is to provide for the execution of policy decisions. The members and the specific functions of each administrative committee are:
  - i. The Committee on Committees consists of five members of the Faculty **Senate** elected at the beginning of each new academic years. No more than one person may serve from any one department and members may not succeed themselves. Each year the committee appoints members of the Faculty **Senate** to standing policy committees and special committees, honoring the request of individual **Senate** members as far as practicable.
  - ii. The Elections Committee consists of five members elected by secret ballot of the Faculty **Senate**. This committee certifies the procedures and results of all Faculty **Senate** balloting, nominations, and elections.

- iii. The Executive Committee consists of the elected chair and secretary of the Faculty **Senate** and one representative of each standing committee, elected by secret ballot by each committee each new academic year. Elections will take place at the organizational meeting of the **Senate** in May. The functions of the committee are as follows:
  - (a) To act for the Faculty **Senate** when it is not in session. All such actions are subject to review at the next session of the Senate.
  - (b) To prepare the agenda for the Faculty **Senate** meetings. This agenda must include reports of all actions passed by Senate committees and may include reports from the college president, College Council, SGA, and other relevant matters appropriate to the **Senate**.
  - (c) To refer matters brought to its attention to the appropriate committee.
  - (d) To implement Faculty Senate decisions.
  - (e) To meet at least once a month during the academic year.
  - (f) To have the power to call the Faculty Senate into session and to coordinate the activities of all committees
  - (g) **To meet with the president at least once per semester.**
- c. The standing policy committees are: Academic Standing, Admissions Committee, Curriculum, Faculty Development, Instruction and Student Affairs.
  - i. All policy committees consist of approximately an equal number of members [as far as practicable]. Each member of the Faculty **Senate**, serves on one and only one policy committee, [appointed]**assigned** by the Committee on Committees.
  - ii. Any member of the faculty has the right, upon request, to appear before and speak, without vote at any Faculty **Senate** policy committee meeting.
  - iii. Elected student representatives shall be responsible to report on the actions of their respective committees to the Student Government Association.
- d. General Functions of the Policy Committees are:
  - i. To render an annual report to the Faculty **Senate**.
  - ii. No later than two weeks after each meeting, to send to each member of the faculty a copy of the minutes of that meeting, prepared by the committee secretary
  - iii. To send committee proposals requiring Faculty **Senate** action to the members of the Faculty **Senate** at least one week prior to Faculty **Senate** meetings.
- e. Functions of Specific Policy Committees
  - i. The Academic Standing Committee **recommends policies regarding the academic qualifications that students must meet to be in good standing and the procedures for filing appeals for exceptions to the college's academic policies. The committee rules on appeals filed by students on matters related to academic standing, such as waivers of calendar deadlines, appeals for probationary status and exceptions to other**

**academic policies as stated in the college catalogue. It will also hear appeals of the academic performance requirement of both federal and state financial aid programs.** [establishes and protects the quality of the academic standards of the college, sets standards and policies regarding academic qualifications for obtaining degrees, for continuing in good standing, for receiving academic honors, for maintaining matriculation status, determines questions of academic standing and rules on various appeals by students regarding waivers of calendar deadlines and administratively assigned grades].

- ii. The Admissions Committee : **reviews, proposes and recommends policies pertaining to student recruitment, admissions and retention.** [formulates the policies, principles and standards for admission to each of the programs offered by the college. It serves as the administrative arm for implementing departmental requirements and evaluations of previous course work].
  - iii. The Curriculum Committee [formulates and evaluates current requirements for degrees.] maintains a continuing review of the operation of the college curricula and of pertinent developments in this field. Its function includes the evaluation and review of proposals for the modification of curricula.
  - iv. The Faculty Development [and Procedures] Committee **discusses and disseminates information relating to the well-being** and professional development of the faculty, **including pedagogical issues, promotional opportunities and working conditions.**[the welfare of the faculty, including working conditions, salary problems, workloads, promotional opportunities, retirements and benefits, etc.].
  - v. The Instruction Committee recommends policy in all areas dealing with effective teaching and learning [class size, workloads, visual aids, remedial and tutorial programs, etc.]. It also distributes information to the faculty on the improvement of instruction.
  - vi. The Student Affairs Committee recommends policy dealing with non-academic student activities, including, **but not limited to student orientation**, financial assistance and scholarships. This committee also recommends policy and maintains a continuous review of all non-academic student affairs, policy and programs not within the jurisdiction of any other standing policy committee.
- f. **Ad hoc** [Special] Committees of the Faculty **Senate**, on which any member of the faculty may serve, may be formed by a majority vote of the Faculty **Senate**. [Two such committees might be a library committee and a committee on building and grounds. All departments might have representation on these committees. [whose purpose is to perform a given task.] Members must be elected by a majority vote of the Faculty **Senate**. **Any member of the faculty may serve.**

## **B. The College Council**

### **Section 1: Purpose**

- a. The College Council shall serve as a forum for discussing issues and problems of general concern to the college and shall advise the president in response to his/her own requests for counsel and upon its own initiative.**
- b. The College Council shall provide a formal body for each constituent group to express its viewpoints and to communicate with other members of the college community and shall submit recommendations for action as appropriate to the Faculty Senate, the President and to the Student Government.**

### **Section 2 College Council Membership**

- a. The membership of the College Council shall include representatives from all sectors of the college community.**
- b. Members of the administration as follows:**
  - i. The president of the Borough of Manhattan Community College who shall chair the College Council**
  - ii. The vice presidents**
  - iii. The dean for college development, director of enrollment management, business manager, registrar, director of financial aid, campus facilities officer, or other administrator designated by the president.**
- c. Members of the Faculty Senate as follows:**
  - i. The department chairpersons**
  - ii. Full and part-time department senators**
  - iii. University Faculty Senate representatives**
  - iv. College laboratory technician senators**
  - v. Elected Student Government Association representatives**
- d. Members of the Staff as follows:**
  - i. Higher Education Officers**
  - ii. College Assistants**
  - iii. Civil Service representatives**
  - iv. A representative of the college alumni association**

### **Section 3. College Council Elections and Vacancies**

- a. College Council members are elected from their constituent groups.**

- i. **Elected Faculty Senate members and ex-officio Faculty Senators shall serve for a term of three years, with one third 1/3 elected each year.**
- ii. **Elected Student Government Association representatives shall serve for a term of one year.**
- iii. **Eleven members of the administration shall serve ex-officio.**
- iv. **Three persons elected by and from those in the title of Higher Education Officer shall serve for a term of three years.**
- v. **Four persons elected by and from those in Civil Service titles shall serve for a term of three years.**
- vi. **Two persons elected from and by those in the title of College Assistant shall serve for a term of three years.**
- vii. **Vacancies of elected College Council members are filled from the list of unsuccessful candidates of the last election. Vacancies of administration members shall be filled at the discretion of the president, and vacancies of student members shall be filled in accordance with the constitution and by-laws of the SGA.**

#### **Section 4. Structure and Function of the College Council**

##### **a. Officers and their duties**

- i. **The chair of the College Council is the president of Borough of Manhattan Community College and the vice-chair is the Senior Vice President for Academic Affairs. In the absence of the chair and vice-chair, the president appoints a vice-president or dean to preside.**
- ii. **The chair and vice-chair are members of the Executive Committee of the College Council. The chair or vice chair shall preside over the Executive Committee.**
- iii. **The secretary of the College Council is elected at the first meeting of the College Council from among the membership by a secret ballot by a majority vote. The secretary is a member of the Executive Committee, but not of any other standing committee. The secretary is responsible for the minutes of all meetings, and for the notification of all members of College Council concerning meetings and College Council action.**
- iv. **College Council at its first meeting elects a parliamentarian by a majority vote each year.**

##### **b. Meetings**

- i. **Monthly meetings precede the Faculty Senate meetings. The College Council meets at least twice each semester as determined by the Executive Committee.**
- ii. **Upon petition of 20 members of the College Council a meeting must be called in order to deal with matters of College Council concern. Special**

- meetings may be called by the chair, the Executive Committee or by a resolution from the College Council.
- iii. When time permits the proposed agenda for both stated and special meetings is sent to the college community, the SGA and Faculty Senate at least one week prior to the meetings.
  - iv. A quorum of both stated and special meetings shall consists of 50 percent of the membership plus one.
  - v. The order of business at meetings shall proceed as follows:
    - (a) Call to order
    - (b) Action on minutes
    - (c) Communications and announcements
    - (d) Old business
    - (e) Reports of standing committees
    - (f) Reports of special committees
    - (g) New business
  - c. Meetings of the College Council follow Robert's Rules of Order, revised, latest edition.
  - d. Minutes of each meeting are sent to the college community as soon as practicable after the meetings, but in no case more than ten days after each meeting.
  - e. Members of the college community who are not members of the College Council may attend meetings and shall have the privilege of the floor, but may not vote.

#### **Section 5. Structure and Functions of College Council Committees**

- a. The College Council shall establish standing committees and special committees.
- b. Standing Committees are: the Executive Committee, Elections Committee, Institutional Planning Committee, Budget Committee, Campus Facilities and Security Committee, Study Abroad Committee.
  - i. Executive Committee membership consists of the president and vice president of the college, a secretary and three members elected by the College Council for three- year terms. Elections will take place at the organizational meeting of the College Council in September. The functions of the committee are:
    - (a) To act for the College Council when it is not in session. All such actions are subject to review at the next session of the College Council.
    - (b) To prepare the agenda for College Council meetings. This agenda must include reports from the college president, Faculty Senate,

- SGA, and actions passed by College Council committees. It may include other relevant matters appropriate to the College Council.**
- (c) **To refer matters brought to its attention to the appropriate committee.**
  - (d) **To implement College Council decisions.**
  - (e) **To meet at least once a month during the academic year.**
  - (f) **To have the power to call the College Council into session, and to coordinate the activities of all committees.**
  - (g) **To construct the calendar for the academic year.**
- ii. **Elections Committee consists of seven College Council members elected by secret ballot at the first meeting of the College Council in September. This committee shall conduct elections for College Council and committee positions, and certifies the procedures and results of nominations, balloting and elections for College Council.**
- iii. **Institutional Planning Committee consists of six persons elected by the College Council, two members appointed by the president, one of whom will chair the meetings, and one student selected by the Student Government Association.**
- (a) **The committee will periodically review and assess the mission and programs of the college and develop institutional goals and objectives. The committee will facilitate ongoing assessment and planning and make recommendations for changes to the College Council or to the Senate or to the administration.**
  - (b) **The committee will meet at least once per semester.**
- iv. **Budget Committee consists of five persons elected by the College Council, one member appointed by the president and one student selected by SGA.**
- (a) **The committee will review budget information and advise on college priorities, and at least once per semester will report to the College Council about fiscal issues affecting the college.**
  - (b) **The committee will meet at least once per semester**
- v. **Campus Facilities and Security Committee consists of seven members elected by the College Council, the Vice President for Administration, the Campus Facilities Officer, Director of Security and one student selected by the SGA.**
- (a) **The committee will serve as a resource for the preparation of the college's master plan, will consult and advise regarding the allocation of space and facilities, and will address issues of public health and safety. At least once per semester the committee will report to the College Council.**
  - (b) **The committee will meet at least once per semester.**

- vi. **Study Abroad Committee consists of five persons elected for staggered terms by the College Council and one student selected by the SGA.**
  - (a) **The committee will review and approve programs for educational study abroad. The committee will be responsible for evaluating the results and effectiveness of these programs. The committee will report to College Council once per academic year.**
  - (b) **The committee will meet at least once per semester.**
- c. **The College Council shall establish ad-hoc committees whose purpose is to perform a given task may also be formed by majority vote of the Council.**

**Section 6. Other Administrative Committees of the College Established pursuant to Board of Trustees By-Laws or University Policy.**

- a. **BMCC Association**
- b. **Faculty- Student Disciplinary Committee**
- c. **Panel for Auxiliary Enterprises Board**
- d. **Sexual Harassment Panel**
- e. **Affirmative Action Committee**
- f. **Pluralism and Diversity Committee**
- g. **504 Americans with Disabilities Act**

**Article II: Department Organization is unchanged.**

**Article III: College-Wide Personnel & Budget Committee is unchanged.**

**Article IV: Personnel Review Committee is unchanged**

**[Article V. The Faculty Its Meetings & Polls ]**

**Article V Amendments**

- a. **A proposal to amend any provision of the governance structure may be initiated by the College Council, the Faculty Senate, the college president, or by a petition signed by 50 members of the faculty, and submitted to the chair of the Faculty Senate. The proposal must be approved by a majority vote of the Faculty Senate. Such proposals shall then be submitted to the Elections Committee to manage the process for ratification.**
- b. **The Elections Committee shall schedule a vote on any proposed amendment no later than six months from the date the proposal was approved. The text of the proposed amendment must be circulated to the faculty no less than 10 instructional days prior to the scheduled vote. Voting shall be done by secret**

**ballot and may be held at a faculty meeting, or as part of other college elections or by mail, at the discretion of the Elections committee.**

- c. In order for a proposal to be ratified, at least 35 percent of the full-time instructional staff, 10 percent of the adjunct instructional staff and 10 percent of the student body must participate in the vote. Ratification requires a 2/3 majority vote of the participating full-time and adjunct instructional staff and a 2/3 majority vote of the participating students.**
- d. In order to be valid, all amendments must be approved by the Board of Trustees.**

### CHART 1



**FACULTY & CLTS  
TOTAL 81**

18 department chairs  
**\*\*23 department senators**  
 18 at-large senators  
 \*14 adjunct senators  
 6 UFS senators (1 is an adjunct/CLT representative)  
 2 CLT senators

**\*\*Full—time faculty is elected by and from fulltimers: 1 per dept. with fewer than 20 members; 2 for each instructional department with 20 or more teaching faculty members.**

**\*Adjunct faculty is elected by and from adjunct faculty: 1 per dept. with at least 20 adjuncts, Departments with fewer than 20 adjuncts are pooled. Within the pool there will be 1 representative for every 20 adjuncts , with a maximum of 2 for the pool.**

**UFS Senators serve ex-officio.  
 CLT senators are elected by and from their constituency**

**ADMINISTRATORS  
with faculty status  
TOTAL 4**

The president of the college  
 The senior vice-president for academic affairs  
 2 academic deans

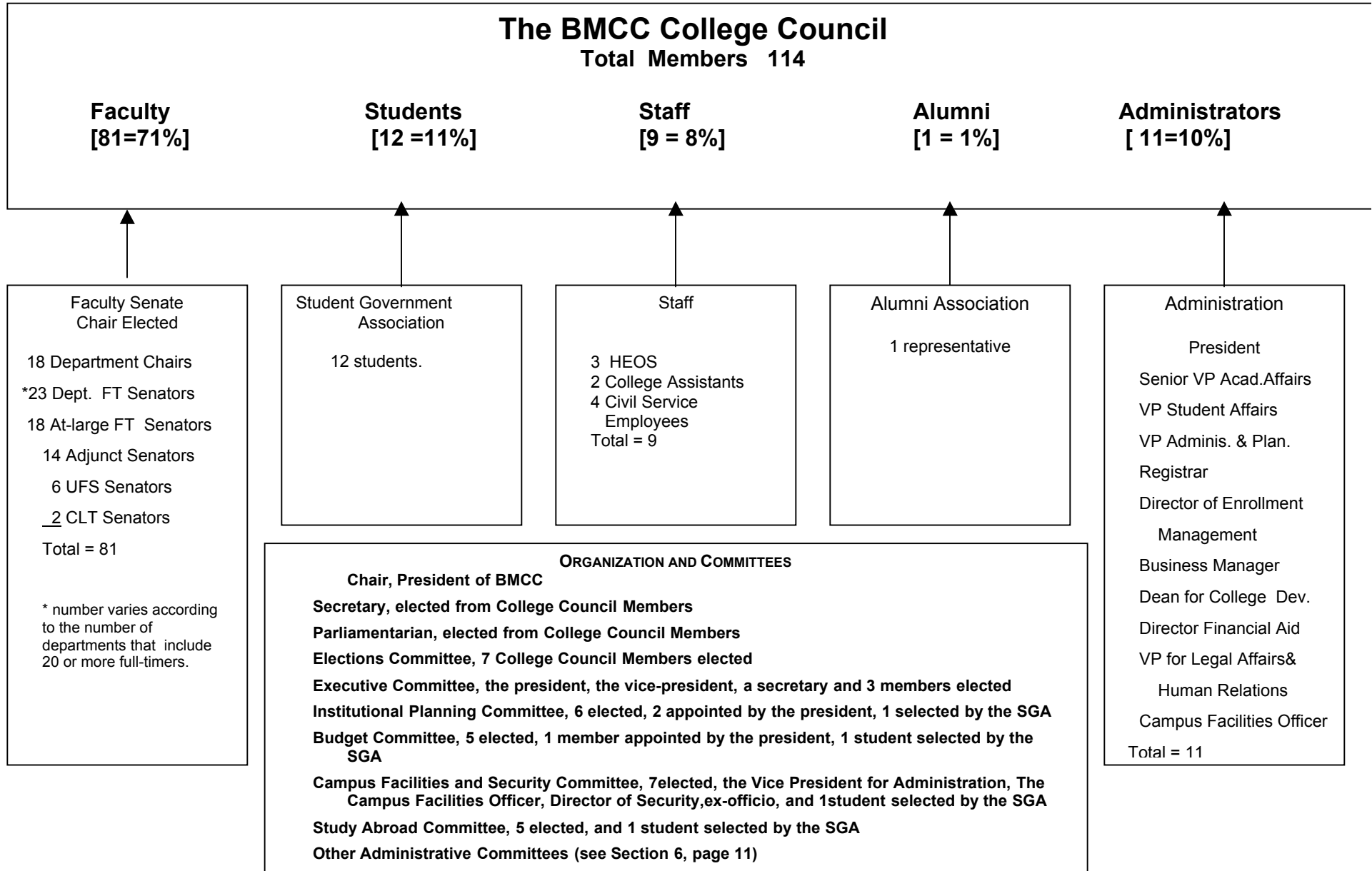
**STUDENTS  
TOTAL 12**

Elected by and from the student body in accordance with procedures established in their by-laws.

FACULTY SENATE ORGANIZATION AND COMMITTEES

Chair, elected by and from the members of the Senate  
 Secretary, elected  
 Parliamentarian, elected  
 Executive Committee (includes the elected chair and secretary of the Faculty Senate and one representative of each standing committee, elected yearly by each committee.)  
 Elections Committee, elected  
 Standing Committees (now committees of the Faculty Council): Academic Standing, Admissions, Curriculum, Faculty Development, Instruction and Student Affairs

## CHART 2



Note: As elected members of the Faculty Senate, all faculty, CLTs and students serve on the College Council. Staff and alumni are elected from and by their BMCC constituent groups.

## Appendix

	DEPARTMENT	FT Nos.	Over 20	PTNos	Under 20	Reps. FT	Reps. PT	Adjunct Pool	Total Faculty Reps..	CLT FT	CLT PT	Admin	SGA	Total Senators
1.	Accounting	12		21		1	1		2	0	0			
2.	Allied Health Sciences	7		17	x	1		+	1+	1	21			
3.	Business Management	14		29		1	1		2	1	0			
4.	Computer Info. Systems	18		45		1	1		2	3	2			
5.	Cooperative Education	6		3	x	1		+	1+	0	0			
6.	Counseling Center	10		0	0	1			1	0	0			
7.	Developmental Skills	35	x	80		2	1		3	2	7			
8.	English	35	x	100		2	1		3	0	0			
9.	Health Education	6		16	x	1		+	1+	0	0			
10.	Library	10		15	x	1		+	1+	0	0			
11.	Mathematics	25	x	106		2	1		3	3	4			
12.	Modern Languages	12		35		1	1		2	3	5			
13.	Music & Art	14		35		1	1		2	1	0			
14.	Nursing	19		45		1	1		2	2	8			
15.	Office Administration	4		3	x	1		+	1+	3	0			
16.	Science	23	x	92		2	1		3	5	0			
17.	Social Science	34	x	80		2	1		3	0	0			
18.	Speech, Comm. & Theatre Arts	16		48		1	1		2	0	1			
19.	Department Chairs					18			18	2	0			
20.	At-Large FT Faculty					18			18	1	9			
21.	University Faculty Senators					5	[1*] ad/clt		6	0	7			
22.	College Lab Tech. Totals in departments**									27	64			
	<b>Totals</b>	FTF 300		PTF 770		64	12[+1] +2	[+=2]	79	2**		4	12	97
	<b>Percentage Representation</b>					66%	15%		81%	2%		4%	12%	99%
	<b>Quorum 50%+1</b>													50

\*This is a shared adjunct/clt representative to the University Faculty Senate—is not a departmental adjunct rep

\*\*CLTs are represented as a group, not by department.