



**Office for Services for Students with Disabilities**

Borough of Manhattan Community College  
The City University of New York  
www.bmcc.cuny.edu

199 Chambers Street  
New York, NY 10007-1097  
tel. 212-220-8180  
fax 212-220-1264

Request for Books-on-Tape

Students requesting books-on-tape must submit a list of classes, professors, and all required textbooks to the Office of Services for Students with Disabilities (OSSD). Students are advised to submit this list prior to the start of the semester. Books-on-Tape can take up to several weeks to receive. Books-on-tape are available on loan only; for one semester. Students must return books-on-tape at the end of each semester. If necessary, listening equipment is available on loan (see Kokou).

Name: \_\_\_\_\_

Student ID #: \_\_\_\_\_

Telephone #: \_\_\_\_\_

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**Please provide the following information for each text that you are requesting:**

Course & Section: \_\_\_\_\_

Title: \_\_\_\_\_

Author: \_\_\_\_\_

Edition/Year: \_\_\_\_\_

ISBN#: \_\_\_\_\_

**OFFICE USE ONLY:**

Date Requested	Date Ordered	Date Received	Date Picked Up	Date Returned

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Course & Section: \_\_\_\_\_

Title: \_\_\_\_\_

Author: \_\_\_\_\_

Edition/Year: \_\_\_\_\_

ISBN#: \_\_\_\_\_

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