Borough of Manhattan Community College
College Discovery Program
Academic Progress Form

Student’s Name: ____________________        EMPLID: ____________________

Faculty’s Name: ____________________        Course & Sec #: ______________

Fall ______ or Spring______ Semester (Please indicate corresponding year of semester)

Message to faculty:

The student named above is enrolled in the College Discovery Program. In order to assist the
student in monitoring his/her academic progress, please complete all applicable areas below.
Please return the form to the student’s counselor, Dr. Pedro Pérez in room S-335.

This student:
1. Is ___ passing the course/Is ___ failing the course
2. Is excessively absent: # of absences __________
3. Is excessively late: # of latenesses __________
4. Is having difficulty understanding important course concepts such as
   ________________
5. Is having difficulty with assignments

Faculty’s Recommendation:

This student should:
1. __ Continue with current progress
2. __ Register for tutoring
3. __ Use the ESL Resource Center
4. __ Use the Writing Center
5. __ Use the Math Lab
6. __ Use the Reading and Study Skills Lab

Other recommendations or comments:
________________________________________
________________________________________

What grade best reflects the student’s present academic performance? __________
___ Unable to determine grade at this time.

Instructor’s Signature: ____________________        Date: ______________

THANK YOU FOR YOUR TIME AND ASSISTANCE