

## Fridays @ first

November 7, 2008

I am unable to send a Fridays @ first memo today because the volume of work this week.

Here are some highlights:

Many campus teams are in the process of creating or are finalizing presentations about the new HR processes for their clerical staff or the campus community in general. Next week, Hostos and the University Office at 80th Street will hold sessions Monday, with Bronx holding a town hall meeting Tuesday. Please contact me if you need any assistance in creating a presentation.

We are working toward a go-live date of November 19 for a re-launch of the CUNYfirst website. Statistics show the first.cuny.edu is the #2 website visited in the CUNY web world, next only to the CUNY Portal. I wrote and re-wrote about 25 new pages yesterday and we'll have a preview available to you soon.

The Kognito CUNYfirst Tour will be launched on that date and you'll be able to link to it on your campus website on that date. For those colleges who need to use it before launch date for town hall meetings, please let me know and I will send the link. Do not release it to your campus community until the 19th, please.

Most of our campuses have sent me detail I need for creating marketing material prior to the November 12 deadline. Thank you for that.

We have begun the process to reach out to CUNY marketing students who will create a marketing plan for our Vanguard College launch - students talking to students - which will be validated by a group of students at Queens and Queensborough. Glenn Small has taken ownership of that and we're excited about what that might mean to helping students learn, sign on, and be supported when CUNYfirst goes live for them.

I am about to leave for a meeting where Wave Two meets Wave One - this is a meeting where our campus teams from Queens and Queensborough will meet with their counterparts from City, Lehman, John Jay, York Colleges, the Graduate Center, BMCC and Hostos. The specific focus is having, what we call the BARFIT group (Bursars, Admissions, Registrars, Financial Aid and IT) talk about their experience so far in creating the student processes in Wave One and the lessons to be learned. That meeting is from 2 - 5pm.

Last week, Campus Executives and Finance and HR Liaisons met at the Graduate Center to learn about Role Mapping and its connection to the General Ledger fields. Ask your HR and Finance Liaisons to share their insights from that meeting and the task at hand HR Liaisons are working on - mapping current jobs to CUNYfirst roles and processes.

Have a good weekend.

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